

The Ramsey County Board of Commissioners met in regular session with the following members present: Carter (late), McDonough, Parker, Reinhardt, Rettman and Chair Bennett – 6. Absent: Ortega – 1. Also present were David Twa, County Manager, and Darwin Lookingbill, Director, Civil Division, County Attorney's Office.

PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

MOMENT OF SILENCE

Chair Bennett requested a moment of silence related to the I35W bridge collapse in Minneapolis on Wednesday, August 1, 2007.

AGENDA

Commissioner Rettman moved approval of the Agenda of the August 7, 2007 Board Meeting, seconded by Commissioner McDonough. Roll Call: Ayes – Rettman, McDonough, Parker, Reinhardt, Bennett – 5. Nays – 0.

MINUTES

Commissioner Reinhardt moved approval of the Minutes of the July 24, 2007 Board Meeting, seconded by Commissioner Parker. Roll Call: Ayes – Rettman, McDonough, Parker, Reinhardt, Bennett – 5. Nays – 0.

PROPERTY MANAGEMENT – Agreement between Ramsey County and the City of Saint Paul for Recording and Broadcast Services

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner Parker. Roll Call: Ayes – Rettman, McDonough, Parker, Reinhardt, Bennett – 5. Nays – 0. (2007-233)

WHEREAS, On March 28, 1995, by Resolution 95-147, the Ramsey County Board of Commissioners authorized the recording and live broadcast of all County Board and Committee meetings in the City Council Chambers for a six month trial period, ending September 30, 1995; and

WHEREAS, On October 24, 1995, by Resolution 95-489, the Ramsey County Board of Commissioners approved a contract between Ramsey County and the City of St. Paul for recording and broadcasting of all County Board and Committee meetings in the City Council Chambers for a twenty-seven month period from October 1, 1995, through December 31, 1997; and

WHEREAS, On April 7, 1998, by Resolution 98-130, the Ramsey County Board of Commissioners approved a contract between Ramsey County and the City of St. Paul for recording and broadcasting of all County Board and Committee meetings in the City Council Chambers for a two year period from January 1, 1998 through December 31, 1999, with automatic one year extensions up to a maximum of five years; and

WHEREAS, Property Management believes that the recording and broadcast services provided by the City of St. Paul have been satisfactory and recommends that a new contract be executed between Ramsey County and the City of St. Paul for continued recording and broadcast services; and

(Continued)

WHEREAS, Under a proposed contract negotiated by Property Management to continue recording and broadcast services through 2010, the City will establish a Capital Replacement Fund (hereinafter “Fund”) for replacement of the City-Owned Equipment used in the broadcast services, and the City and the County will each contribute 50% of the annual amount placed in the Fund; and

WHEREAS, The proposed agreement gives the City the responsibility to manage the Fund and to report to the County the amounts of both City and County contributions and expenditures made from the Fund; and

WHEREAS, Property Management recommends approval of the agreement with the City of Saint Paul for continued recording and broadcast services for the four-year period from January 1, 2007 through December 31, 2010; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners approves the agreement between Ramsey County and the City of Saint Paul for recording and broadcast services for all County Board and Committee meetings in the City Council chambers, for a four-year period from January 1, 2007 through December 31, 2010; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the Chair and Chief Clerk to execute the agreement.

COMMUNITY HUMAN SERVICES/PROPERTY MANAGEMENT – Ramsey Nursing Home – Outdoor Enhancements Project

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner Parker. Roll Call: Ayes – Rettman, McDonough, Parker, Reinhardt, Bennett – 5. Nays – 0. (2007-234)

WHEREAS, On October 17, 2006, the Ramsey County Board of Commissioners approved the submission of funding requests for four projects to the performance-based incentive payment program of the Minnesota Department of Human Services, including the Outdoor Enhancements Project for the Ramsey Nursing Home (“Project”); and

WHEREAS, On May 29, 2007, the Minnesota Department of Human Services approved the Project under the performance-based incentive payment program; and

WHEREAS, The Project will include front and back areas of the Nursing Home where gazebos, furniture, enhanced walking paths and an enclosed courtyard for dementia residents will be added; and

WHEREAS, The project will improve the quality of residents’ lives by providing areas for:

- Exercise, an opportunity to relieve tension, frustration and aggression
- Reflection and privacy
- A different social environment
- An opportunity to promote family and friends to visit
- Stimulation with color, smells and sounds of wildlife
- Promote feelings of comfort that you have returned to “your own back yard” in the community

(Continued)

WHEREAS, Ramsey Nursing Home will receive an increase in their rates for the period from October 1, 2007 through September 30, 2008, which will result in sufficient funds to cover the cost of the Project; and

WHEREAS, The Project needs to be completed by August 1, 2008, or the County will risk losing the performance-based incentive program funding; and

WHEREAS, Community Human Services and Property Management are requesting the Board to accept and approve the Project budget, schedule, and financing plan, and authorize the issuance of a Request for Proposals for Architectural/Landscape Design Services for the Outdoor Enhancements Project, and to authorize the County Manager to enter into Project contracts and agreements; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby accepts and approves the Ramsey Nursing Home Outdoor Enhancements Project budget, schedule and financing plan; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners hereby authorizes Community Human Services and Property Management to issue a Request for Proposals for Architectural/Landscape Design Services for the Ramsey Nursing Home Outdoor Enhancements Project, in accordance with the County Board policies; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners hereby authorizes the County Manager to make all necessary payments and budget adjustments, including an increase in estimated revenue and appropriations in the Nursing Home Fund for the Project; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners hereby authorizes the County Manager to negotiate and execute contracts and agreements, including an agreement/contract for Architectural/Landscape Design Services for the Ramsey Nursing Home Outdoor Enhancements Project, subject to prior approval by Budgeting and Accounting within the Project budget, and the County Attorney's Office.

PROPERTY MANAGEMENT – Recommissioning Study for the Ramsey County Government Center East Building

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner Parker. Roll Call: Ayes – Rettman, McDonough, Parker, Reinhardt, Bennett – 5. Nays – 0. (2007-235)

WHEREAS, The Ramsey County Government Center East Building (“RCGC-East”) was built in the early 1900s and underwent a major renovation that was completed in 1995, including partial replacement of the heating, ventilating and air conditioning and temperature control systems (“Mechanical Systems”); and

WHEREAS, In light of the constant rise in energy costs in the past years, Property Management is recommending a recommissioning study of the Mechanical Systems at the RCGC-East; and

(Continued)

WHEREAS, The purpose of a recommissioning study is to assess the performance of existing building heating, ventilating and air conditioning and temperature control systems and to make recommendations for adjustments, calibration and/or upgrades as necessary to optimize performance of the systems and reduce utility costs; and

WHEREAS, Xcel Energy has a recommissioning rebate program under which it will rebate 75 percent of the final study cost, up to \$18,750, upon project completion and Xcel Energy approval of the final study; and

WHEREAS, Property Management has contacted and negotiated an agreement with Sam Stewart & Associates, Inc., for a contract sum not-to-exceed \$16,000, to perform a recommissioning study; and

WHEREAS, Sam Stewart & Associates, Inc. is on Xcel Energy's recommissioning service providers list and has worked successfully with the County on previous similar studies; and

WHEREAS, Property Management recommends approval of the agreement with Sam Stewart & Associates, Inc.; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners approves the agreement between Ramsey County and Sam Stewart & Associates, Inc., Suite 201, 3101 Old Highway No. 8, Roseville, Minnesota, 55113, for a contract sum not-to-exceed \$16,000, to perform a recommissioning study; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the Chair and Chief Clerk to execute the agreement with Sam Stewart & Associates, Inc. to perform a recommissioning study, subject to prior approval by the County Attorney's Office and Budgeting and Accounting; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to execute any documents related to the Xcel Energy recommissioning rebate program; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to make all necessary payments and budget adjustments related to the recommissioning study.

PUBLIC WORKS – Agreement for Cost Participation on Lower Afton Road Trail from Century Avenue to McKnight Road, M.S.A.P. 130-020-033

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner Parker. Roll Call: Ayes – Rettman, McDonough, Parker, Reinhardt, Bennett – 5. Nays – 0. (2007-236)

WHEREAS, Ramsey County Public Works, in cooperation with the City of Maplewood, has developed plans for the construction of Lower Afton Road Trail from Century Avenue to McKnight Road, M.S.A.P. 130-020-033;and

(Continued)

WHEREAS, The Ramsey County Public Works Department has prepared Cooperative Agreement PW 2007-07 with City of Maplewood addressing cost participation and maintenance responsibilities for the project; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners approves Cooperative Agreement PW 2007-07 with the City of Maplewood; and Be It Further

RESOLVED, The seven (7) page Cooperative Agreement PW 2007-07 is made part of this resolution by reference and is kept on file with the Chief Clerk; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the Chair and Chief Clerk to execute agreement PW 2007-07 on behalf of the County; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the following budget transfer:

INCREASE ESTIMATED REVENUE

2007	17304	550880	00000	314101	Participating Construction -City of Maplewood	P033248	\$100,000
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TRANSFER TO/INCREASE APPROPRIATION

2007	17304	550880	00000	442312	Lower Afton Trail – Century to McKnight	P033248	\$100,000
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and Be It Further

RESOLVED, The Ramsey County Board of Commissioners approves a temporary cash loan not to exceed \$100,000 from the County General Fund to the Road and Bridge CIP fund until the receipt of participating funds.

COMMUNITY HUMAN SERVICES/PROPERTY MANAGEMENT – Ramsey Nursing Home – Construction Contract

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner Parker. Roll Call: Ayes – Rettman, McDonough, Parker, Reinhardt, Bennett – 5. Nays – 0. (2007-237)

WHEREAS, On February 20, 2007 the County Board approved the Nursing Home Transitional Care Unit (“TCU”) Project schedule, budget and financing plan; authorized the County Manager to execute an agreement with WAI Continuum for full architectural and engineering services for the TCU Project; authorized the County Manager to Issue a Request for Bids for the TCU Project; and directed that the results of the bid solicitation and a recommendation be brought back to the County Board; and

WHEREAS, WAI Continuum worked closely with the Nursing Home and Property Management staff to create a design and construction bid specifications that provided for functional and cost effective modifications to the Nursing Home to accommodate the TCU needs, while meeting the State Health Department requirements; and

(Continued)

WHEREAS, A total of eleven (11) bids were received in response to the Request for Bids for the TCU Project; and Frerichs Construction Company submitted the lowest responsible bid meeting specifications with a base bid in the amount of \$1,148,172; including five add alternates; and

WHEREAS, The Nursing Home and Property Management have recommended award of a contract to Frerichs Construction Company, 3600 Labore Road - Suite 8, Saint Paul, Minnesota 55110, as the lowest responsible bidder meeting specifications for the TCU Project at the Ramsey County Nursing Home; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners awards a contract to Frerichs Construction Company, 3600 Labore Road - Suite 8, Saint Paul, Minnesota 55110, the lowest responsible bidder meeting specifications, for a base bid of \$1,148,172; including five add alternates for the Nursing Home Transitional Care Unit Project; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the Chair and Chief Clerk to execute the contract with Frerichs Construction Company, subject to prior approval by the County Attorney's Office, Property Management, and Budgeting and Accounting; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to make all necessary payments and budget adjustments, and to execute change orders, ancillary contracts, and amendments to agreements, provided the cost is within the approved project budget.

[Commissioner Carter arrived at this time.]

PUBLIC HEALTH – Approval of Contracts for CDBG funding for Community Clinics and Living At Home/Block Nurse Programs

Commissioner Parker introduced the following resolution, amended to include the Manitou Street location of Open Cities Health Center, and moved its adoption, seconded by Commissioner McDonough.

Commissioner Parker said a lot of information comes to the County Board in the budget process. This item does not indicate how many people have been served, and how many would be served. The amount of money given to each of the programs is so small, how much can they actually do? What expectations are there for this funding?

Chris Bogut, Contract Manager, Public Health, and Grant Manager for this program, said this CDBG grant is provided through the City of St. Paul, which provides an annual allowance that Ramsey County chooses to divide among the community clinics. The payment parameters are set by HUD and are \$60 per visit per client. A certain number of clients can be seen with that funding. An annual report is received and provided to the City of St. Paul.

Commissioner McDonough said programs like this are pleased to receive even \$1000. He sits on the St. Paul Youth Service Bureau, which is not one of these programs, but they provide similar services. Even though these seem like small amounts, they are getting extreme value for those dollars.

Commissioner Rettman said the City of St. Paul should be thanked for continuing this collaboration and for its part in the merging of Public Health. It is only through joint efforts that we are able to do this both with the community clinics as well as with the block nurse program. This Board had asked Jane Norbin, Public Health, to work with the clinics on a cost analysis to make sure there were no dollar disparities among the clinics in serving the clients. That was done, and

(Continued)

the clinics were proud that they were able to provide the best service. Approval of this item is to accept the CDBG dollars for a mid-year fiscal year cycle. She will always look for outcomes.

Commissioner Reinhardt agreed that was a very important change, and it has paid off for the County as well as the clinics.

Commissioner Rettman explained that the amendment is for the Open Cities Health Center Inc., with two locations; but only one was listed in the draft resolution. It is critical that both the locations continue to serve the population, which are heavy CDBG areas.

Roll Call: Ayes – Rettman, Carter, McDonough, Parker, Reinhardt, Bennett – 6. Nays – 0. (2007-238)

WHEREAS, The Community Clinics provide outpatient primary medical, dental and mental health care to low-income uninsured residents of Ramsey County; and

WHEREAS, The City of St. Paul has allocated \$94,119 of Community Development Block Grant (CDBG) funding to support the work of the Community Clinics; and

WHEREAS, The Living At Home/Block Nurse Programs (LAH/BNP) provide services to seniors that allow them to live independently in their own homes; and

WHEREAS, The City of St. Paul has allocated \$90,000 of CDBG funding to support twelve Living At Home/Block Nurse Programs operating in the City of Saint Paul; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to enter into and execute a contract with the City of Saint Paul for 2007 Community Development Block Grant (CDBG) Funds, in the amount of \$184,119, in a form to be approved by the County Attorney; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to enter into and execute contracts for 2007 CDBG funds, in a form to be approved by the County Attorney, with the following agencies:

- Face-To-Face Health and Counseling Service, Inc., 1165 Arcade Street, Saint Paul, MN 55106, maximum contract payment of \$16,101;
- Family Tree, Inc., 1619 Dayton Ave., Saint Paul, MN 55104, maximum contract payment of \$16,101;
- Open Cities Health Center Inc., 409 Dunlap, Saint Paul, MN 55103, and 135 Manitoba St, St Paul, MN 55117, maximum contract payment of \$34,508
- West Side Community Health Services, 153 Concord Street, Saint Paul, MN 55107, maximum contract payment of \$ 27,409; and
- Living At Home Block Nurse Program, Inc. (LAH/BNP, Inc.) 475 Cleveland Ave. #322, St. Paul, MN 55104-5101, maximum contract payment of \$90,000;

and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to amend the agreements, in the event that CDBG funds are unavailable or additional funds become available, and make necessary budget adjustments.

(Continued)

COMMUNITY CORRECTIONS – Caseload/Workload Reduction – Increase in Personnel Complement

Commissioner McDonough introduced the following resolution and moved its adoption, seconded by Commissioner Reinhardt.

Commissioner Rettman referred to the County Manager comments that state the positions have not been filled or posted. She would prefer this be laid over since budget hearings begin on August 13, and the Community Corrections budget would be heard by September 15. These requested positions would be effective July 1, 2007. Her motion would be consistent with similar requests.

Andy Erickson, Deputy Director, Adult Division, Community Corrections, said since 1993, this source of funding from the State has been allocated and flat. This is money that has to be used on additional staff. It cannot be used to supplant. A plan has to be submitted to the State regarding how the Department plans to use the funds.

Commissioner Reinhardt said given the timing on this, she would agree with Commissioner Rettman. However, in this case, the request is for 2007, not about making allocations for 2008/2009, which is what will be considered in upcoming budget hearings. Also, the revenue comes with the expenditure, and it is the only thing it can be used on. If not approved today, the County would not be able to access those funds. The Board will consider this for 2008 and 2009 in the budget cycle. She urged the Board to approve this request.

Commissioner Parker referred to the title of the 'Request for Board Action' and said the title does not mean the workload would be reduced. In fact, there are increased workloads.

Mr. Erickson said it is the title of the funding stream from the State and based on the report done in 1993 about how probation caseloads are escalating. This is an effort to chip away at those caseloads by having the support staff hired, and moving thousands of cases of low risk offenders to an automated phone system. Support staff are needed to allow the adult and juvenile caseloads to be lowered from 100 to 50-60 or so.

Commissioner Parker said she was surprised that probation officers are not being hired with this money if the intention is to have reduced caseloads. How is the support staff going to be reducing caseloads?

Mr. Erickson said approximately 5,000 of the adult offenders would be moved from the probation officers to support staff and an automated phone check-in system. There would be support staff and case aides monitoring supervision of very low risk offenders.

Commissioner Parker asked if the State agrees with that plan.

Mr. Erickson said the Department has discussed the plan with the State about how to use the staff.

Commissioner Rettman said if 5,000 cases can be moved from the probation officers' workload, the caseloads have effectively been lowered. That also indicates to the public that the people who are at low risk, but still need to be monitored, will be monitored.

Mr. Erickson said the Department is in the middle of a fairly complex reorganization. The phone system should be up by November 1, 2007. Offenders would not be moved to the lower levels of supervision unless indicated appropriate by a risk assessment. Certain kinds of person crimes, domestic abuse, and sex offenses, would never be moved to those low risk levels. There are some traffic offenses that don't need to be on an active supervision with a probation officer.

Roll Call: Ayes – Carter, McDonough, Parker, Reinhardt, Bennett – 5. Nays – Rettman – 1. (2007-239)

(Continued)

WHEREAS, During the 2007 Legislative Session, an additional \$2 million was allocated by the legislature to reduce the probation caseloads across the State, and Ramsey County has been awarded \$384,788 for the period July 1, 2007 – June 30, 2009; and

WHEREAS, The Adult Division will use the increase to provide three additional support staff in the automated phone system in the Probation Reporting Center; and

WHEREAS, The two new Community Corrections Aides and one Clerk Typist will provide appropriate monitoring to lower risk offenders and free probations officers for assignment to smaller, higher risk caseloads; and

WHEREAS, The Juvenile Services Division will use the increase to provide .5 Community Corrections Worker to a field office as support personnel for the probation officers, so they will be able to spend their time doing higher-level tasks; and

WHEREAS, All positions added will be starred, and will be deleted if the State funding is eliminated; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby authorizes the increase of 2.0 FTE starred Community Corrections Aide positions and 1.0 FTE starred Clerk Typist position, effective July 1, 2007, to the Community Corrections Department personnel complement for the Adult Services Division; and Be It Further

RESOLVED, The Board authorizes the increase of .50 FTE starred Community Corrections Worker position, effective July 1, 2007, to the Community Corrections Department personnel complement for the Juvenile Services Division; and Be It Further

RESOLVED, The Board authorizes the County Manager to increase the appropriations and estimated revenue in Community Corrections' 2007 Budget by \$96,197; and Be It Further

RESOLVED, The Board authorizes the County Manager to accept applications for renewal of multi-year Caseload/Workload Grants and approves and executes Caseload/Workload Grant Agreements necessary to implement the grants; and Be It Further

RESOLVED, The Board authorizes the County Manager to accept the Caseload/Workload Grant awards; make necessary budget adjustments; disburse grant funds; execute amendments to the grants; and make adjustments to the number of staff positions in the personnel complement, based on grant funding, to be eliminated when grant funding ends.

VISITORS

Chair Bennett recognized a group of visitors from the Employment Action Center – Young Dad's Program attending the County Board Meeting.

PUBLIC HEALTH AND PARKS AND RECREATION – Approval to Release Request for Applications for the Active Living Ramsey County 1,000 Benches Program

Commissioner Parker introduced the following resolution and moved its adoption, seconded by Commissioner Reinhardt.

(Continued)

Commissioner Parker thanked Rob Fulton, Director, Public Health, Greg Mack, Director, Parks & Recreation, staff of the two departments, members of the *Active Living Ramsey County!* project, and her Aide, Sara Merz, all of whom worked hard on the application process for this program. A lot has been learned from the two pilots for this exciting project; one pilot is in the City of New Brighton, and the other is in the Rondo area. This project is a partnership with local governments and the communities where these bench networks will be located. Bob Bierscheid and Ruth Schumi, both with the City of St. Paul, found that a lot of discussion has to take place with the local community about where the benches should be located, and to get permission from property owners.

Commissioner Parker thanked the Ramsey County Board for trying something new. She believes this is something that has not been done by anyone else; this is one way to encourage people in the community to become more physically active than they might otherwise be. She asked the Commissioners to encourage their communities to work on this and seek neighborhood support. Funds can be matched from cities, individuals and businesses. Plaques will be installed with the benches to identify where the local funds came from. The only requirements are that they use our benches, which are made from recycled materials; and choose from a list of motivational slogans for use on the plaques.

Commissioner McDonough said he knows a lot is being done to get the word out about this program. Some communities may be very aggressive, and others may not be aware of it until the funding is gone, so whatever can be done from our staff, the district councils, and the City of St. Paul would help. He asked if letters would be sent to business associations and district councils and not just government organizations.

Commissioner Parker said the plan is to send letters to all the local governments. One criterion is that the proposal must come from a local government because they have to approve the location of these benches. Letters would be sent to the school districts and district councils, but they had not discussed sending it to businesses. It is up to each local community to decide how they want to do this.

Commissioner McDonough said that goes to his point, there would be local communities with strong leadership; some might believe in this and some might not. He does not want to see all the benches in a small portion of the County and none in the rest of the County.

Commissioner Parker said that was discussed when planning the soccer program -- that it be evenly distributed. That will be monitored closely to spread this throughout the entire County.

Commissioner Rettman concurred with Commissioner McDonough in getting word out to the district councils, which have the fabric and network, and are critical in advising the City Council and the Mayor's Office. The \$600 match in some communities is going to be a struggle. Getting one, let alone 10-20 to establish a corridor, becomes a huge issue. She also agreed about having a more even distribution of the benches throughout the many communities.

Commissioner Parker said she hoped the application requirements are simple enough not to take a professional grant writer.

Chair Bennett congratulated Commissioner Parker and Sara Merz on approval of the benches program.

Roll Call: Ayes – Rettman, Carter, McDonough, Parker, Reinhardt, Bennett – 6. Nays – 0. (2007-240)

WHEREAS, Active Living Ramsey County (ALRC) is a partnership dedicated to creating and promoting environments that make it safe and convenient for people to integrate physical activity into their daily routine; and

(Continued)

WHEREAS, Ramsey County Staff and elected officials have participated in ALRC since its inception; and

WHEREAS, The Departments of Public Health, Parks and Recreation, and Public Works have taken lead roles in the ALRC initiative; and

WHEREAS, One of the ALRC programs, the 1,000 Benches Program, seeks to install pathways to health, which are networks of benches that link local destinations, and which are geared to people that are not typically very active; and

WHEREAS, The Ramsey County Board of Commissioners approved funding for the 1,000 Benches Program on September 26, 2006, in Resolution 2006-324, that authorized a pilot project and directed that funds for the remaining benches be contingent upon final approval of the Request For Proposals based on the results of the pilot program; and

WHEREAS, Two pathways, totaling 20 benches in New Brighton and Saint Paul, have been installed and have provided information to create an application process, including a Request for Applications; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby approves and authorizes release of the Request For Applications for the 1,000 Benches program; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to execute grant agreements with municipalities that meet the criteria for bench projects, upon approval as to form by the County Attorney.

RESOURCE RECOVERY PROJECT – Approval of 2008 and 2009 Resource Recovery Project Budget

Commissioner Reinhardt introduced the following resolution and moved its adoption, seconded by Commissioner Parker.

Commissioner Rettman said she has several questions but would defer them until the budget hearing.

Commissioner Reinhardt said the budget is currently much more predictable because it is not based on the number of tons coming in. However, within the contract, there is a threshold that has to be met to fulfill the terms of the contract. Approval of this budget has to go through Ramsey County, as well as Washington County, and be in compliance with the contract with RRT. When this is addressed during the regular budget process, it should be simpler than it has been in the past, and it has been a positive move for the County as well.

Roll Call: Ayes – Carter, McDonough, Parker, Reinhardt, Bennett – 5. Nays – Rettman – 1. (2007-241)

WHEREAS, The Joint Powers Agreement for the Resource Recovery Project, adopted in December 2006, provides that authority for approval of Resource Recovery Project budgets remains with the respective County Boards; and

WHEREAS, The Ramsey/Washington County Resource Recovery Project Board has prepared and recommended a Project budget for 2008 and 2009; Now, Therefore, Be It

(Continued)

RESOLVED, The Ramsey County Board of Commissioners hereby approves the 2008 and 2009 Resource Recovery Project Budget as recommended by the Resource Recovery Project Board as follows:

Appropriations	2008	2009
Administration	\$ 886,557	\$ 874,045
Service Fee	14,000,000	11,550,000
Hauler Rebate	<u>4,200,000</u>	<u>4,200,000</u>
	\$19,086,557	\$16,624,045

Financing Sources	2008	2009
Washington County Participation	5,131,770	\$ 4,466,892
Ramsey County Participation	13,874,787	12,077,153
Interest Income	<u>80,000</u>	<u>80,000</u>
	\$19,086,557	\$16,624,045

COUNTY MANAGER – Heading Home Ramsey – Homeless Services Coordinator

Commissioner Reinhardt introduced the following resolution and moved its adoption, seconded by Commissioner Carter.

Commissioner Rettman asked if the documentation contains the original job description for the Housing Coordinator position requested in Heading Home Ramsey.

David Twa, County Manager, responded affirmatively, with a minor modification.

Commissioner Rettman said her vexation is that what was attached on April 17, 2007, was the position of City/County Coordinator to End Homeless Project Program Analyst. It mentions housing, not a general position called Policy Analyst. That was Attachment 3. The description is completely different.

Gail Blackstone, Director, Human Resources, explained the difference -- in one case there is a working job description that describes specific functions and duties within the department; the formal job description would be the more generic classification that is used slightly different in different departments. For example, both the Public Health and Workforce Solutions Departments have a Planning Specialist, but they do different things, specific to their department. There can be a working job description within the departments.

Commissioner Rettman said Attachment 3, from April 17, 2007, specifically deals with a Program Analyst position, code number 0461, Grade 34G, and would still be a Policy Analyst. However, all the descriptions deal with homelessness. There is not a word in this description of a general policy person that mentions homelessness. She asked if the Homeless Advisory Committee has seen this general job description.

Ms. Blackstone said Dave Haley, Community Human Services Department, and the County Manager's Office have reviewed it.

Commissioner Rettman she believes the Homeless Advisory Committee only reviewed Attachment 3.

Connie Catlin, Director, Policy Analysis & Planning, County Manager's Office, said it is her understanding that this version has not gone to the Homeless Advisory Committee. This is the generic description that already exists in the County, which is why they went with the generic description. The other description could be used as the working description.

Commissioner Rettman said it does not even mention the word "housing". For about 30 years there has been a housing degree at the University of Minnesota. In fact, it was the first

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housing program in the United States of America; it is an honored degree program, and yet none of the qualifications even mentioned the word “housing”. She asked if it would not be better to have it included; it is not even one of the minimum qualifications. When this was discussed at a Workshop, it was to make sure this is a two-year commitment to do something with the Heading Home report, and nothing in here gives her the indication that this is not a general policy analyst that could then be morphed into working on other things. She does not want to do a “bait and switch” with the Homeless Advisory Committee.

David Twa, County Manager, assured the County Board that there is no intention to do a “bait and switch”. The purpose of this is because there is the job classification of policy analyst within the County Manager’s Office, and the intent was to try to figure out where the position would be slotted for that purpose. That was the only reason for doing it that way, to match what the Human Resources requirements are. We know what the position is intended to do.

Commissioner Carter understands the concern, and shares the desire that this position be specifically designated. She asked if it would be appropriate in the basic function of the job description to add that this position of Planning Specialist 2 is for the implementation of, and to serve as coordinator for, the implementation of the Heading Home Ramsey Plan.

Ms. Blackstone said it would not be the best place to put it in the basic function, but it could be incorporated in the actual responsibilities toward the end and say: “for the position in the County Manager’s Office, they would be doing ‘x, y and z’”. That could be placed with the job responsibilities so that the Planning Specialist broadly being used is generic across departments.

Commissioner Carter moved an amendment to add that language, seconded by Commissioner Reinhardt.

Commissioner Reinhardt said a simple way to do that would be to reference this resolution of the Board as to what the position would do.

Commissioner Carter said that motion would apply as we requested to modify responsibilities to add specificity.

Ms. Blackstone said she could add something that references the specific work in the County Manager’s Office.

Commissioner Carter said the amendment would be to add to the job responsibilities specificity that references the role of the Planning Specialist in the County Manager’s Office for the purpose of implementing Heading Home Ramsey Plan.

Commissioner Rettman asked if the position would oversee the implementation of the Heading Home Ramsey and to end homelessness, perform community liaison and the public information work advocacy and fundraising.

Commissioner Carter said it would because Ms. Blackstone indicated she could reference the Request For Board Action (RBA).

Commissioner Rettman said the RBA does not go back to Attachment 3, the original job description given to the Board, which Ms. Blackstone referenced as a working document as opposed to the other. She suggested it would also do that.

Commissioner Reinhardt said Ms. Blackstone indicated that all the work specificity would be incorporated into the job description. She understands what the Board wants, and we can’t tie her hands. When it comes out it will say what the job is supposed to do.

Commissioner McDonough said he views this job very similar to the job performed by Alice Smoot Gentry, Inclusiveness in Contracting, for the Small Business Enterprise, in the County Manager’s Office. She is doing policy analysis work and one reason why she was hired. We can’t get too specific and tie our hands here. We have \$76,000 in property tax levy dollars going into this position; it is not all grant funds going into the position. We know what the intent is, the County

(Continued)

Manager clearly understands what the intent is, and we will continue to get feedback about this position.

Ms. Blackstone said her intent is to add a reference to the specific nature of the work. This is very much a general job description that describes planning specialist work that can be a different kind of planning specialist in different departments doing very specific work, but all under the general job duties cited in the planning specialist description. She had planned to add a specific sentence, not all the detail of the working job description. That would be something that would very much be used within the department with the supervisor and employee, and could potentially be described a bit more within the posting for this particular position – we are hiring a Planning Specialist 2 and these are some of the things that will be done – some of which could be added in the posting. For the purposes of the generic job description, a statement would be emphasized referencing implementing the Heading Home Ramsey Plan with a few additional words, and with a sentence or two describing the work of the County Manager's Office for this position. That is not done for every other department, but is something that could be added for the nature of this added job duty if that would be helpful.

Roll Call on the amendment: Ayes – Rettman, Carter, McDonough, Parker, Reinhardt, Bennett – 6. Nays – 0.

Commissioner Rettman referred to the degree requirements on handwritten page 6. In the County Manager's Office, if this would be listed as a generic, then a degree in Business Administration, Public Administration, Social Service Administration, or Housing, would be appropriate.

The language was accepted as a friendly amendment.

Roll Call on the motion as amended: Ayes – Rettman, Carter, McDonough, Parker, Reinhardt, Bennett – 6. Nays – 0. (2007-242)

WHEREAS, At the April 17, 2007, Ramsey County Board of Commissioner's workshop, the Saint Paul/Ramsey County Homeless Advisory Board report, *Heading Home Ramsey*, was discussed, and one recommendation from the report was that a City/County coordinator be hired; and

WHEREAS, On April 24, 2007, the Board directed the County Manager to send a letter to the City of Saint Paul outlining the Board's desire to have the Homeless Services Coordinator report to one entity, to give the City the opportunity to hire and supervise the Coordinator, and to indicate the County is willing to hire and supervise if the City declines; and

WHEREAS, The City of Saint Paul requested that the County proceed with hiring and supervising the Coordinator; and

WHEREAS, The Homeless Services Coordinator will report directly to the County Manager; and

WHEREAS, The Coordinator will be placed in the Planning Specialist 2 job title, the job description of which is amended to add under Examples of Work Performed "Assignment in the County Managers Office will be focused on accomplishing the goals in the Heading Home Ramsey Plan to End Homelessness including community liaison/public information work, advocacy and fundraising, and to add Housing as a degree option to the Degree Requirements for the County Manager's Office, with a salary range of \$51,339- \$76,115, and the position will be starred in the budget;

(Continued)

WHEREAS, The Family Housing Fund has approved a \$50,000 grant to Ramsey County for 2008, and additional grant funding is expected for 2009. The County will contribute up to \$76,000 annually of levy funds for the position in 2008 and 2009. Funding for the remainder of 2007, projected to be \$15,000–20,000, will come from the Community Human Services Department's 2007 budget; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners approves an increase in the personnel complement of the County Manager's Office by 1.0 Planning Specialist 2 "starred" position to serve as the Homeless Services Coordinator for Heading Home Ramsey; and Be It Further

RESOLVED, The Board authorizes a \$76,000 increase to the proposed property tax levy for 2008 and 2009; and Be It Further

RESOLVED, The Board authorizes the County Manager to accept a \$50,000 grant from the Family Housing Fund for 2008; and Be It Further

RESOLVED, The Board authorizes the County Manager to execute grant applications, accept grant awards, approve grant agreements, and make necessary budget adjustments; and Be It Further

RESOLVED, The Board authorizes the County Manager to approve a budget adjustment transferring up to \$20,000 from the Community Human Services 2007 budget to the County Manager's 2007 budget.

BOARD CHAIR UPDATE

Chair Bennett reported:

- The State Auditor's report is now available. Ramsey County received a clean bill of health, thanks to the County Manager, Budgeting and Accounting and all the other management staff.
- Shoreview held a 50th anniversary event.
- Vadnais Heights will hold a festival this weekend.
- The District 5 FEMA Director asked him to accept an appointment on an advisory committee; he accepted one of the three local official spots.

OUTSIDE BOARD AND COMMITTEE REPORTS

Commissioner Parker reported:

- Little Canada held its Canadian Days.
- Stockyard Days will be held in New Brighton.

Commissioner Reinhardt reported:

- On the Metro GIS Policy Board meeting where strategic planning is going on. GIS plays an important role in homeland security.
- She attended the Urban Tennis League Award event where scholarships are provided.
- She attended the Metro Counties Energy Task Force Meeting with a legislative committee held prior to that meeting.

(Continued)

- The Solid Waste Management Coordinating Board met; they are working through some issues related to the paint demonstration project in Minnesota. This program will roll out nationally so the significance in doing it here will be important.
- She toured the Eureka Recycling Center.
- On August 13, the Board begins deliberating its 2008-2009 budget.
- She has heard that there will be a special session of the Legislature after Labor Day. At its next meeting on August 21, the Board will need to be prepared to discuss what will be happening with the special session specifically with transportation and transit funding.

Commissioner Rettman reported:

- On events at Minnehaha Rec Center in Frogtown.
- Falcon Heights held an ice cream social. The Citizen Emergency Responder Team, of which she is a member, was in attendance to sign up volunteers.
- The Rice Street Festival was held.

Commissioner Carter reported:

- On the Metro Counties Energy Task Force Meeting with the legislative committee held prior, and a general task force meeting on the same day. A contract was approved with a consultant to begin the strategic planning process to review the purpose and role of this task force and the organization and structure. They received reports from Mesaba Energy Project, on a gasification technology project from the Department of Commerce on a climate change task force. In the general task force and legislative meetings, the wind project was reviewed. A workshop will be held in the future on this project.
- The joint collaborative of the Children's Mental Health Initiative and the Ramsey Family Collaborative are continuing to meet and discuss a structure for the joint administrative process to begin in 2008. They will meet again prior to the September meeting to which all the collaboratives have been invited to entertain a recommendation as to what that structure ought to look like, as well as to consider personnel and contracts.
- There was an event at Walker West Music Academy to launch a scholarship fund to ensure that young people in the Rondo area and throughout Ramsey County have the opportunity to attend the Academy. A proclamation was presented from the Ramsey County Board, recognizing the contributions of James T. Murray, a concert vocalist.

ADJOURNMENT

There being no further business, Chair Bennett declared the meeting adjourned.

Bonnie C. Jackelen, Chief Clerk – County Board