

The Ramsey County Board of Commissioners met in regular session with the following members present: Bennett, Carter, McDonough, Ortega, Reinhardt (late), Rettman, Parker – 7. Absent: None. Also present were Pat O'Connor, Interim County Manager, and Darwin Lookingbill, Director, Civil Division, County Attorney's Office.

#### PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

#### AGENDA

Commissioner Ortega moved approval of the Agenda of the December 16, 2008 Board Meeting, with the discussion of item 10.29 to be held at 9:30 a.m. to accommodate several people in the audience. The motion was seconded by Commissioner Carter. Roll Call: Ayes – Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0.

#### MINUTES

Commissioner Carter moved approval of the Minutes of the December 2, 2008 Board Meeting, seconded by Commissioner McDonough. Roll Call: Ayes – Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0.

#### HUMAN RESOURCES – Extension of Workers' Compensation Managed Care and Bill Review Services Contracts with HealthPartners, Inc.

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-363)

WHEREAS, By Resolution 2004-018, the County Board authorized the Chair and Chief Clerk to execute agreements with HealthPartners, Inc. for Workers' Compensation Managed Care and Bill Review services for a period of one year; and

WHEREAS, By Resolution 2004-018, the County Board authorized the County Manager to execute contract renewals for four additional years; and

WHEREAS, Under the County's Policy and Procedures on Requests for Proposals, all contracts resulting from the issuance of an RFP shall have a term of no more than five years, including renewals and extensions, unless a specific longer period has previously been authorized by the County Board; and

WHEREAS, Human Resources is requesting authorization to extend the term of the agreement with HealthPartners, Inc. through December 31, 2009; and

WHEREAS, Human Resources is in the process of purchasing and implementing a new workers' compensation claims administration software system in 2009 that may affect the need for outsourcing medical case management and bill review services in the future; and

WHEREAS, Human Resources has determined that it is in the best interests of the County to continue the Managed Care and Bill Review Services with HealthPartners, Inc. until the workers' compensation claims administration software system is fully operational; and

*(Continued)*

WHEREAS, HealthPartners, Inc. has proposed a three percent increase in its fee structures for this twelve-month extension period beginning January 1, 2009 through December 31, 2009, resulting in a cost of \$93,348 for Workers' Compensation Managed Care Services and a rate of \$1.94 per line for outpatient Bill Review Services with all other terms and conditions remaining unchanged; and

WHEREAS, There are sufficient funds in the County's 2009 approved budget to cover the cost for this program including the proposed increase by HealthPartners, Inc.; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners approves the extension of the contracts with HealthPartners to provide Workers' Compensation Managed Care and Bill Review Services (Resolution #2004-018) for an additional 12-month period from January 1, 2009, through December 31, 2009; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to execute an amendment to each of the agreements with HealthPartners, Inc. for Workers' Compensation Managed Care and Bill Review Services for the period from January 1, 2009, through December 31, 2009, with a 3% increase in fees for Managed Care and outpatient Bill Review Services from the 2008 rates, with all other terms and conditions remaining unchanged.

BOARD OF RAMSEY COUNTY COMMISSIONERS – Appointments to the Workforce Investment Board (WIB)

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-364)

WHEREAS, There are currently four vacancies on the Ramsey County Workforce Investment Board (WIB) representing the County: three Business openings and one vacancy in Economic Development; and

WHEREAS, WIB staff have received two applications to fill two Business openings; and

WHEREAS, The WIB has identified the healthcare sector as a key priority for WIB recruitment, with adding representation from long term care providers; and

WHEREAS, Scott North is the Vice President and CEO of Saint John's Hospital and fills the healthcare recruitment goal, and Dan Strittmater is the Strategic Initiatives Project Manager for Presbyterian Homes and Services and represents long term care services; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby appoints the following individuals to the Workforce Investment Board, for terms beginning on the date of appointment and ending July 31, 2010:

To Represent Business

- Scott North, Saint John's Hospital
- Dan Strittmater, Presbyterian Homes and Services

*(Continued)*

PUBLIC WORKS – Supplemental Agreements 1-6 for reconstruction of Century Avenue

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-365)

WHEREAS, Ramsey County is currently reconstructing Century Avenue from Lake Road to Woodbine Avenue; and

WHEREAS, After commencement of construction the engineer determined it necessary to install 30” HDPE pipe to allow the excavation of Park Pond and for water treatment, install Temporary Rock Construction Entrances at various locations to comply with erosion control specifications, extend the 72” R.C. pipe in Battle Creek to the west to provide for future erosion problems and add the pay item Temporary Ditch Check; and

WHEREAS, There was an additional charge for this work; and

WHEREAS, Appropriate additions or corrections are defined in Supplemental Agreements 1 through 6; and

WHEREAS, The total cost for Supplemental Agreements 1, 2 and 3 is \$38,650.00 and will be paid for by Ramsey County and Washington County using Federal Aid funds, S.P. 62-672-04, S.P. 82-625-02; and

WHEREAS, Supplemental Agreement 4 does not require any additional funds; and

WHEREAS, The total cost for Supplemental Agreement 5, \$1,000.00, will be paid for by Washington County, S.P. 82-616-16 C.T.B. and Woodbury, S.A.P. 192-020-18; and

WHEREAS, The total cost for Supplemental Agreement 6, \$1,000.00, will be paid for by Ramsey County and Washington County using federal aid funds, S.P. 62-672-04 and S.P. 82-625-02 and the City of Woodbury S.A.P 192-020-18; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners approves Supplemental Agreements 1 through 6 for the reconstruction of Century Avenue; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the Chair and Chief Clerk to execute the supplemental agreements on behalf of Ramsey County; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the following budget adjustment:

INCREASED ESTIMATED REVENUE

2006	17304	550880	00000	314606	CSAH Construction Regular		
						P033187	\$19,825
2006	17304	550880	00000	314101	Participating Const – Washington		
						P033187	\$20,520
2006	17304	550880	00000	314101	Participating Const – Woodbury		
						P033187	\$ 305

(Continued)

INCREASE APPROPRIATIONS

2006 17304 550880 00000 442305 Century Ave Reconstruction  
P033187 \$40,650

and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes temporary cash loan of \$40,650 from the General fund to the Road and Bridge CIP fund until receipt of Federal Aid, County Turnback and State Aid reimbursement.

PUBLIC WORKS – Advance Encumbrance of State Aid Funds

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-366)

WHEREAS, The County is planning to implement County State Aid Highway Projects in 2009 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account; and

WHEREAS, The County is prepared to proceed with the construction of these projects through the use of advance encumbrances from the general State Aid Construction Account to supplement the available funds in their State Aid Construction Account; and

WHEREAS, Repayment on the funds so advanced will be made in accordance with the provisions of Minnesota Statutes, Section 162.08, Subd. 7 and Minnesota Rules, Chapter 8820; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners requests that the Commissioner of Transportation approve this advance for financing approved County State Aid Highway Projects of the County in an amount up to \$5,850,000 in accordance with Minnesota Rules 8820.1500, Subparagraph 9, and to authorize repayments from subsequent accruals to the Regular Construction Account of the County State Aid Highway fund for the County.

PUBLIC WORKS – Regional Parcel Data Sharing and Distribution Agreement for Public Parties Between the Metropolitan Council and the Counties of Anoka, Carver, Dakota, Ramsey, Hennepin, Scott and Washington

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-367)

WHEREAS, Ramsey County and other metro area counties have independently developed County Parcel Databases; and

WHEREAS, Each County has entered into a GIS Data and Cost Sharing Agreement with the Metropolitan Council that restricts the Council's ability to disclose GIS data made available to it; and

WHEREAS, The Agreement will allow the Metropolitan Council to assemble and distribute to the Counties and other public entities the Regional Parcel Dataset; and

*(Continued)*

WHEREAS, On November 16, 2004, by Resolution 2004-422, Ramsey County entered into an agreement with Metropolitan Council for the Regional Parcel Dataset, effective through December 31, 2008; and

WHEREAS, The Metropolitan Council has access to Ramsey County GIS data through existing agreements and the County will not incur any additional costs providing the GIS data to Metropolitan Council; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners approves the Metropolitan Council Contract No. 08P204 - Regional Parcel Data Sharing and Distribution Agreement for Public Parties Between the Metropolitan Council and the Counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington effective through December 31, 2011; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the Chair and Chief Clerk to execute said Agreement on behalf of Ramsey County; and Be It Further

RESOLVED, The thirty-two (32) page Agreement is made part of this Resolution by reference and will be kept on file with the Chief Clerk.

**PUBLIC WORKS – MnDOT Agreement No. 93379 – I-35W and CSAH 96 Ramps Intersection Control Evaluation**

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-368)

WHEREAS, Ramsey County, in cooperation with the Minnesota Department of Transportation (MnDOT) and the City of Arden Hills, is preparing an Environmental Assessment (EA) and Preliminary Engineering (PE) for a grade separation at CSAH 96 and T.H. 10 and construction of related transportation improvements; and

WHEREAS, MnDOT has requested the County investigate and model, as part of the ongoing EA/PE work, the use of roundabouts as an intersection control alternative at the interchange of I-35W/CSAH 96; and

WHEREAS, MnDOT has offered to provide funding assistance toward the additional engineering and analysis related to roundabout alternatives and prepared MnDOT Agreement 93379 to identify the scope of additional work requested and establish a basis for their funding contribution in a total lump sum obligation of \$25,000; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners approves MnDOT Agreement 93379 for the I-35W and CSAH 96 Ramps Intersection Control Evaluation; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the Chair and Chief Clerk to execute Agreement 93379 on behalf of Ramsey County; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to approve a supplemental agreement to PW2008-18 with Bonestroo, Inc. for the additional work, in a form approved by the County Attorney, and Be It Further

**(Continued)**

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to approve a budget adjustment increasing appropriations and estimated revenues to fund the supplemental agreement to PW2008-18; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes a temporary cash loan from the General fund to the Road & Bridge CIP fund until receipt of the payment from MnDOT.

COMMUNITY HUMAN SERVICES – Adult Mental Health – Crisis Intervention Training

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-369)

WHEREAS, In the spring of 2008, the Community Human Services Department responded to the Minnesota Department of Human Services (DHS) request for grant applications to provide Crisis Intervention Team (CIT) Training; and

WHEREAS, CIT is a nationally recognized crisis response model developed by the Memphis, Tennessee Police Department, to provide effective law enforcement responses to emergency situations involving individuals with mental health issues; and

WHEREAS, The Department's application was made in partnership with the Barbara Schneider Foundation, an organization recognized for expertise in conducting CIT Training, to provide this training opportunity for interested law enforcement personnel in Ramsey County; and

WHEREAS, On August 4, 2008, DHS awarded Ramsey County \$34,800 as a supplemental award to its Adult Mental Health Integrated Grant to contract with the Barbara Schneider Foundation to provide this training; and

WHEREAS, In 2007, the Department conducted 1,228 adult mental health crisis outreaches that resulted in 256 involuntary transportation holds to an emergency room; and

WHEREAS, In order to execute safe involuntary holds, the Department's Crisis Services staff requires the assistance of local law enforcement; and

WHEREAS, In addition, 911 dispatchers and local law enforcement officers respond daily to many situations involving persons experiencing mental health issues; and

WHEREAS, This training will support the Department and the County's law enforcement departments in their ongoing efforts to better serve residents of the County; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners accepts the state supplemental adult mental health integrated grant award in the amount of \$34,800 for CIT Training provided by the Barbara Schneider Foundation; and Be It Further

RESOLVED, The Board authorizes the Chair and Chief Clerk to execute the agreement with the Barbara Schneider Foundation, 2419 Nicollet Avenue South, Minneapolis, Minnesota 55404, to provide Crisis Intervention Training for interested Ramsey County law enforcement personnel, at an amount not to exceed \$34,800, for the period November 1, 2008 through December 31, 2009; and Be It Further

*(Continued)*

RESOLVED, The Board authorizes the County Manager to approve any necessary budget adjustments.

**PUBLIC HEALTH – Agreement with Twin Cities Public Television (TPT)**

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-370)

WHEREAS, The Saint Paul – Ramsey County Department of Public Health (Department), in carrying out its duties, needs to communicate with a variety of audiences with certain public health messages; and

WHEREAS, Since 2006, the Department has taken advantage of the opportunity of a partnership with Twin Cities Public Television (TPT) by sponsoring TPT programs and providing public health messages at a very reasonable cost; and

WHEREAS, TPT and the Department wish to continue this partnership: Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby authorizes the County Manager to execute an underwriting agreement between Ramsey County and Twin Cities Public Television, in a form to be approved by the County Attorney, in an amount not to exceed \$22,000, with a term of January 1, 2009 through December 31, 2009; and Be It Further

RESOLVED, The Board hereby authorizes the County Manager to execute future underwriting agreements between Ramsey County and Twin Cities Public Television for which funds are included within the approved Public Health budget.

**PUBLIC HEALTH – Report on Green Gatherings and Consultant Contract Amendment**

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-371)

WHEREAS, The *Ramsey County Solid Waste Master Plan* includes policies and strategies that call for working with municipalities on innovative ways to promote and increase waste reduction and recycling, and to increase recycling at public events and venues; and

WHEREAS, The 2008 Republican National Convention offered an opportunity to incorporate environmental best practices into event planning; and

WHEREAS, On September 25, 2007, the Ramsey County Board of Commissioners authorized identifying and contracting with a consultant to work on environmentally responsible events (green events) through 2008, and the County then retained Richardson, Richter & Associates, Inc. for consulting services, following a request for proposals; and

WHEREAS, A partnership under the title Green Gatherings was formed out of this work, the Green Gatherings partnership has made tremendous strides toward creating a legacy of environmentally responsible events, and there is strong interest in having the collaboration around such events continue with Green Gatherings serving as a forum for that collaboration; Now, Therefore, Be It

**(Continued)**

RESOLVED, The Ramsey County Board of Commissioners hereby authorizes the County Manager to execute an amendment to the agreement with Richardson, Richter & Associates, Inc., in a form to be approved by the County Attorney, increasing the funding up to an additional \$50,000, with a term through December 31, 2009.

DISTRICT COURT – Approval of 2009 Contract Addendum extending Hospital Participation Agreement between Ramsey County and Regions Hospital for Court Civil Commitments

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-372)

WHEREAS, Regions Hospital provides civil commitment facilities and patient care services to Ramsey County and the District Court; and

WHEREAS, Ramsey County and Regions Hospital have entered into a contract since 1985 to provide these services; and

WHEREAS, The Contract was most recently negotiated and executed in 2001 followed by an Addendums in 2002, 2003, 2004, 2005, 2006, 2007 and 2008; and

WHEREAS, A 2009 Contract Addendum has been prepared; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby approves the 2009 Addendum to the 2001 Contract between Ramsey County and Regions Hospital, on file with the Chief Clerk, to provide civil commitment facilities and patient care services to Ramsey County and the District Court, for the period of January 1, 2009 through December 31, 2009, at a cost not to exceed Nine Hundred Sixty-three Thousand Dollars (\$963,000) annually, to be payable at the rate of Eighty Thousand Two Hundred Fifty Dollars (\$80,250.00) per month; and Be It Further

RESOLVED, The Board authorizes the Chair and Chief Clerk to execute the contract on behalf of Ramsey County.

DISTRICT COURT – Approval of 2009 Addendum extending the Security Services Agreement between Ramsey County and Regions Hospital for Court Civil Commitments

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-373)

WHEREAS, Regions Hospital provides weapon screening and security services for the areas outside of courtrooms, including waiting rooms where people congregate, related to the civil commitment facilities and patient care services for Ramsey County and the District Court; and

WHEREAS, Ramsey County and Regions Hospital have entered into a contract since 2005 to provide these weapons screening and security services; and

WHEREAS, The Contract was negotiated and executed in 2005 followed by Addendums in 2006 and 2007 and 2008; and

*(Continued)*

WHEREAS, A 2009 Contract Addendum has been prepared; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby approves the 2009 Addendum to the 2005 Contract between Ramsey County and Regions Hospital, on file with the Chief Clerk, to provide weapons screening and security services related to the civil commitment facilities and patient care services to Ramsey County and the District Court, for the period of January 1, 2009 through December 31, 2009, at a cost not exceed Thirty-seven Thousand Dollars (\$37,000) annually, to be payable at the rate of Three Thousand Eight Hundred Thirty-three Dollars and thirty-three cents (\$3,083.33) per month; and Be It Further

RESOLVED, The Board authorizes the Chair and Chief Clerk to execute the contract on behalf of Ramsey County.

INFORMATION SERVICES – Request for Proposals – Organizational Study of Information Technology Services

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-374)

WHEREAS, Over the last five years the County has made a number of changes in the management of technology to improve services and increase efficiency, including the implementation of a successful Countywide Technology Governance Committee; and

WHEREAS, These changes represent an important step toward improving the County's use of resources but the County recognizes that they do not address all of the potential avenues for improving the use of this important tool nor the potential opportunities that might redirect available resources to improve the County's ability to meet other unmet and emerging needs; and

WHEREAS, The demands and potential of technology to support the County in meeting business needs is growing rapidly at a time when service demands are also increasing, financial resources are projected to remain relatively constant and changes in the employee base are likely to be significant in the coming years; and

WHEREAS, These circumstances present both a threat to the ability to meet the County's technology needs and an opportunity for the County to evaluate approaches that will allow it to continue to improve the efficiency and effectiveness with which it maintains the support of its existing technology and position itself to meet the technology needs of the future; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners authorizes the issuance of an RFP for an Organizational Study of Information Technology Services; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to approve the selection of a vendor and to enter into, subject to review and approval by the County Attorney and Budget Accounting, a contract not to exceed \$100,000; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners directs the County Manager and Chief Information Officer to present the findings of the report and an approach and work plan for reviewing and implementing proposed changes to the Board for approval.

*(Continued)*

PROPERTY RECORDS AND REVENUE – Renewal of Intoxicating Liquor License for Applebee's Neighborhood Grill and Bar, located in the Town of White Bear

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-375)

WHEREAS, Ramsey County is the issuing authority for On-Sale Intoxicating Liquor Licenses and On-Sale Sunday Intoxicating Liquor Licenses for towns and other unincorporated areas within Ramsey County pursuant to Minnesota Statutes, section 340A.404, subd 6; and

WHEREAS, Applebee's Restaurant North LLC has requested a renewal of their On-Sale Intoxicating Liquor License and On-Sale Sunday Intoxicating Liquor License for their restaurant located in the Town of White Bear at 1018 Meadowland Drive, White Bear Township, MN, 55110; and

WHEREAS, The Town of White Bear has approved the issuance of the licenses and has made findings as to the character and reputation of the applicant, and nature and location of the business; and

WHEREAS, The Ramsey County Sheriff's Office and the Ramsey County Attorney's Office has reviewed the application and supporting documentation and find that the applicant is eligible to be licensed; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby approves the renewal of an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License to Applebee's Restaurant North LLC for Applebee's Neighborhood Grill and Bar, 1018 Meadowlands Drive, White Bear Township, MN, 55110, effective January 1, 2009 through and including December 31, 2009; and Be It Further

RESOLVED, Ramsey County Property Records and Revenue staff shall notify the State Liquor Control Division that Ramsey County has approved renewal of the licenses; and Be It Further

RESOLVED, That if the State Liquor Control Division approves the On-Sale Intoxicating Liquor License, Ramsey County Property Records and Revenue shall issue an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License, effective January 1, 2009 through and including December 31, 2009.

PROPERTY RECORDS AND REVENUE – Renewal of Intoxicating Liquor License for Orchid Restaurant located in the Town of White Bear

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-376)

WHEREAS, Ramsey County is the issuing authority for On-Sale Intoxicating Liquor Licenses and On-Sale Sunday Intoxicating Liquor Licenses for towns and other unincorporated areas within Ramsey County pursuant to Minnesota Statutes, section 340A.404, subd 6; and

*(Continued)*

WHEREAS, Orchid Vietnamese Restaurant Inc. has requested a renewal of their On-Sale Intoxicating Liquor License and On-Sale Sunday Intoxicating Liquor License for their restaurant located in the Town of White Bear at 1190 County Road J, Suite 100, White Bear Township, MN, 55110; and

WHEREAS, The Town of White Bear has approved the issuance of the licenses and has made findings as to the character and reputation of the applicant, and nature and location of the business; and

WHEREAS, The Ramsey County Sheriff's Office and the Ramsey County Attorney's Office has reviewed the application and supporting documentation and find that the applicant is eligible to be licensed; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby approves the renewal of an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License to Orchid Vietnamese Restaurant Inc. for Orchid Restaurant, 1190 County Road J, Suite 100, White Bear Township, MN, 55110, effective January 1, 2009 through and including December 31, 2009; and Be It Further

RESOLVED, Ramsey County Property Records and Revenue staff shall notify the State Liquor Control Division that Ramsey County has approved renewal of the licenses; and Be It Further

RESOLVED, That if the State Liquor Control Division approves the On-Sale Intoxicating Liquor License, Ramsey County Property Records and Revenue shall issue an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License, effective January 1, 2009 through and including December 31, 2009.

**PROPERTY RECORDS AND REVENUE – Renewal of Intoxicating Liquor License for Zen Asia Restaurant located in the Town of White Bear**

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-377)

WHEREAS, Ramsey County is the issuing authority for On-Sale Intoxicating Liquor Licenses and On-Sale Sunday Intoxicating Liquor Licenses for towns and other unincorporated areas within Ramsey County pursuant to Minnesota Statutes, section 340A.404, subd 6; and

WHEREAS, Zen Asia Inc. has requested a renewal of their On-Sale Intoxicating Liquor License and On-Sale Sunday Intoxicating Liquor License for their restaurant located in the Town of White Bear at 1011 Meadowland Drive #8, White Bear Township, MN, 55110; and

WHEREAS, The Town of White Bear has approved the issuance of the licenses and has made findings as to the character and reputation of the applicant, and nature and location of the business; and

WHEREAS, The Ramsey County Sheriff's Office and the Ramsey County Attorney's Office has reviewed the application and supporting documentation and find that the applicant is eligible to be licensed; Now, Therefore, Be It

***(Continued)***

RESOLVED, The Ramsey County Board of Commissioners hereby approves the renewal of an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License to Zen Asia Inc. for Zen Asia Restaurant, 1011 Meadowlands Drive #8, White Bear Township, MN, 55110, effective January 1, 2009 through and including December 31, 2009; and Be It Further

RESOLVED, Ramsey County Property Records and Revenue staff shall notify the State Liquor Control Division that Ramsey County has approved renewal of the licenses; and Be It Further

RESOLVED, That if the State Liquor Control Division approves the On-Sale Intoxicating Liquor License, Ramsey County Property Records and Revenue shall issue an On-Sale Intoxicating Liquor License and an On-Sale Sunday Intoxicating Liquor License, effective January 1, 2009 through and including December 31, 2009.

WORKFORCE SOLUTIONS – Extension of MFIP Employment Services Provider Agreements

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-378)

WHEREAS, On August 21, 2008, a Request for Proposals (“RFP”) was issued, seeking proposals for six separate program components for the Employment Services (“ES”) portion of the Minnesota Family Investment Program (“MFIP”); and

WHEREAS, On September 22, 2008, the County received nine proposals for Component 1 services; and

WHEREAS, Because the evaluation process for Component 1 of the MFIP RFP remained open, on November 18, 2008, the Ramsey County Board of Commissioners approved a request by Workforce Solutions to extend the contracts for existing Component 1 providers through January 31, 2009; and

WHEREAS, Workforce Solutions has now determined that, in order to ensure a thorough evaluation process and no service lapses for MFIP-ES Component 1 participants, it is necessary to further extend the contracts for existing Component 1 providers through March 31, 2009, or until the new Component 1 vendor contracts are in place, whichever comes first; and

WHEREAS, Recommendations for Component 1 providers will come back to the Board for final selection by the County Board in January 2009; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to negotiate and execute amendments to the agreements with the existing providers for 2008 MFIP-ES Component 1 services through March 31, 2009, or until the new Component 1 vendor contracts are in place, whichever comes first, in amounts consistent with Workforce Solutions funding, subject to prior approval by Budgeting and Accounting and the County Attorney’s Office.

*(Continued)*

HUMAN RESOURCES – Terms of collective bargaining agreements with AFSCME Bargaining Unit Locals 8 (General County), 151 (Community Human Services), 151 (Licensed Practical Nurses), 151 (Workforce Solutions), 707 (Lake Owasso Residence), 1076 (Ramsey County Care Center), 1935 (Parks & Recreation) and 2599 (Public Health Registered Nurses), for years 2009, 2010 and 2011

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-379)

WHEREAS, Ramsey County and AFSCME Council 5 bargaining representatives have reached a tentative agreement on terms and conditions of employment for 2009, 2010 and 2011 for AFSCME Local 8 (General County), Local 151 (Community Human Services), Local 151 (Licensed Practical Nurses), Local 151 (Workforce Solutions), Local 707 (Lake Owasso Residence), Local 1076 (Ramsey County Care Center), Local 1935 (Parks & Recreation), and Local 2599 (Public Health Registered Nurses) representing County employees, and

WHEREAS, These Locals have ratified the agreements reached in bargaining, Now, Therefore, Be It

RESOLVED, That the Ramsey County Board of Commissioners approves a three-year agreement on terms and conditions of employment for AFSCME Local 8 (General County), Local 151 (Community Human Services), Local 151 (Licensed Practical Nurse), Local 151 (Workforce Solutions), Local 707 (Lake Owasso Residence), Local 1076 (Ramsey County Care Center), Local 1935 (Parks & Recreation), and Local 2599 (Public Health Registered Nurses) effective January 1, 2009, for the years 2009, 2010 and 2011 as follows, with all changes effective January 1, 2009, unless otherwise indicated:

WAGES

2009 - 3% increase effective January 1, 2009

2010 - 2% increase effective January 1, 2010

2011 – 1.99% increase effective March 1, 2011

All increases effective the 1<sup>st</sup> full pay period following effective date.

DIFFERENTIAL PAY

Effective 1/1/11 the weekend shift differential will increase from \$.55 to \$.60 per hour for Saturday, and from \$.60 to \$.65 per hour for Sunday, except for Local 2599 (PHRN).

For Local 2599 (PHRN), increase the night differential to the equivalent of 6.5% of the first step in the salary range, effective 1/1/09.

DEFERRED COMPENSATION

Effective 7/1/09, Ramsey County will increase its matching contribution to deferred compensation from \$15.00 per month to \$20.00 per month, per contributing employee (pro-rated for part-time employees).

TUITION REIMBURSEMENT

Effective 1/1/11 increase maximum reimbursement per year from \$1,000 to \$1,300.

(Continued)

REGISTERED NURSE CLASSIFICATION CONSOLIDATION

Effective the first full pay period following 1/1/2009, consolidate Nurse Certificate-Diploma classification into Nurse Degree classification in Local 2599 (PHRN). Salary shall be set at the closest step in the range that does not result in a decrease. Employee merit date shall remain the same.

INSURANCE:

MEDICAL INSURANCE

For the year 2009, employees shall continue to contribute \$21.00 per month for single coverage. For the year 2010, employees shall contribute \$26.00 per month for single coverage. For the year 2011, employees shall contribute \$31.00 per month for single coverage. The County and employees will share the premium increase in family coverage each year on the following basis:

- 2009 - 100% County/0% employee
- 2010 - 80% County/20% employee
- 2011 - 75% County/25% employee

Changes will be effective on January 1 of each year, except that for 2011, the County will pay the entire increase in premium for family medical coverage until March 1, 2011.

DENTAL INSURANCE

For the year 2009, employees will receive the full 5.6% premium decrease. For the year 2010, the employee will pay the total premium increase. For the year 2011, the County and the employee will split the increase or decrease in premium 50/50 for single or family coverage. All premium rates are effective January 1 of each year.

RETIREE INSURANCE

Early Retiree Contributions for Employees Retiring in 2009, 2010, 2011 – The County will continue to make the same contribution to medical insurance premiums for early retirees as for active employees, for employees retiring during the term of this contract. County contributions are subject to the years of service requirements previously established by the County Board.

Regular Retiree Minimum Payment For Employees Retiring During the Term of the Contract:

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Single	\$30/mo	\$35/mo	\$35/mo
Family	\$70/mo	\$80/mo	\$80/mo

All changes effective January 1 each year of contract.

HEALTH CARE SAVINGS PLAN

Effective the first full pay period in 2011, for insurance-eligible employees hired on or after 1/1/06 and for insurance-eligible employees hired on or after 7/1/92 who opted into the HCSP:

- The County will contribute \$520 per year to the HCSP on a per pay period basis beginning the 1<sup>st</sup> full pay period following the employee's 5 year anniversary date.
- The County will contribute \$624 per year to the HCSP on a per pay period basis beginning the 1<sup>st</sup> full pay period following the employee's 10 year anniversary date.
- The County will contribute \$728 per year to the HCSP on a per pay period basis beginning the 1<sup>st</sup> full pay period following the employee's 15 year anniversary date.

(Continued)

OTHER TERMS AND CONDITIONS OF EMPLOYMENT:

The agreements reached also include minor modifications, clarifications of other terms and conditions, and renewals of Memorandums of Agreement.

and Be It Further

RESOLVED, That the Ramsey County Board of Commissioners approves the terms of the collective bargaining agreements with AFSCME Council 5, Local 8 (General County), Local 151 (Community Human Services), Local 151 (Licensed Practical Nurses), Local 151 (Workforce Solutions), Local 707 (Lake Owasso Residence), Local 1076 (Ramsey County Care Center), Local 1935 (Parks & Recreation), and Local 2599 (Public Health Registered Nurses), and authorizes the Chair of the Ramsey County Board of Commissioners and the County Manager, as representatives of the County to approve and sign the agreements incorporating these terms and conditions.

HUMAN RESOURCES – Salary and benefit changes for non-represented classified and unclassified employees

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-380)

WHEREAS, In accordance with the Ramsey County Personnel Act [M.S. 383A.282], the Ramsey County Board of Commissioners is responsible for determining the compensation of all employees in the Ramsey County Personnel System; and

WHEREAS, Tentative collective bargaining agreements for calendar years 2009, 2010 and 2011 have been ratified by eight AFSCME bargaining units representing approximately 54% of the County workforce, and have been presented to the Board of Commissioners for approval; and

WHEREAS, The past practice of the Board of Commissioners has been to maintain comparable salary and benefit policies between represented and non-represented employees, except where there is a sound basis for providing a different benefit to non-represented employees; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby approves, effective January 1, 2009, unless otherwise noted, the following salary and benefit changes for non-represented employees in the classified and unclassified service of the Ramsey County Personnel System for calendar years 2009, 2010 and 2011:

A. WAGES

- 2009: 3% salary increase effective January 1, 2009
  - 2010: 2% salary increase effective January 1, 2010
  - 2011: 1.99% salary increase effective March 1, 2011
- All increases effective the first full pay period following effective date.

EXCLUSIONS

The wage policies outlined in A above shall not apply to the following:

- (1) Elected Ramsey County officials [Ramsey County Commissioners, Ramsey County Attorney, Ramsey County Sheriff];

(Continued)

- (2) Employees in the Ramsey County Personnel system whose salary rates are subject to other Law or Resolution, for example, County Manager, Director of Library Services, Chief Public Defender, all Law Library staff, Resource Recovery Project Director, and employees in the building trades job classes;

B. DEFERRED COMPENSATION

Effective 7/1/09, Ramsey County will increase its matching contribution to deferred compensation from \$15.00 per month to \$20.00 per month, per contributing employee (pro-rated for part-time employees).

C. TUITION REIMBURSEMENT/EDUCATION ALLOWANCE

Effective 1/1/11, the maximum tuition reimbursement has been increased from \$1,000 to \$1,300 annually for any one employee.

D. DIFFERENTIAL PAY

Effective 1/1/11 the weekend shift differential will increase from \$.55 to \$.60 per hour for Saturday, and from \$.60 per hour to \$.65 per hour for Sunday.

E. INSURANCE

MEDICAL INSURANCE:

For the year 2009 employees shall continue to contribute \$21.00 per month for single coverage. For the year 2010 employees shall contribute \$26.00 per month for single coverage and for the year 2011 employees shall contribute \$31.00 per month for single coverage. The County and employees will share the premium increase in family coverage each year on the following basis:

- 2009 - 100% County/0% employee
- 2010 - 80% County/20% employee
- 2011 - 75% County/25% employee

Changes will be effective on January 1 of each year, except that for 2011, the County will pay the entire increase in premium for family medical coverage until March 1, 2011.

DENTAL INSURANCE:

For the year 2009, employees will receive the full 5.6% premium decrease. For the year 2010, the employee will pay the total premium increase. For the year 2011, the County and the employee will split the increase or decrease in premium 50/50 for single or family coverage. All premium rates are effective January 1 of each year.

RETIREE INSURANCE:

Early Retiree Contributions for Employees Retiring in 2009, 2010, 2011 – The County will continue to make the same contribution to medical insurance premiums for early retirees as for active employees, for employees retiring in 2009, 2010 and 2011. County contributions are subject to the years of service requirements previously established by the County Board.

Regular Retiree Minimum Payment for Employees Retiring in 2009, 2010, 2011 –  
2009 - The County will contribute toward the premium for single medical coverage up to the same amount as the County contribution for single coverage for active employees, except the retiree pays no less than \$30 per month; and will contribute toward the premium for family

(Continued)

coverage up to the same amount as the County contribution for family coverage for active employees, except the retiree pays no less than \$70 per month.

2010 and 2011 – The County will contribute toward the premium for single medical coverage up to the same amount as the County contribution for single coverage for active employees, except the retiree pays no less than \$35 per month; and will contribute toward the premium for family coverage up to the same amount as the County contribution for family coverage for active employees, except the retiree pays no less than \$80 per month.

F. HEALTH CARE SAVINGS PLAN

Effective the first full pay period in 2011, for insurance eligible employees hired on or after 1/1/06 and for insurance eligible employees hired on or after 7/1/92 who opted into the HCSP:

- The County will contribute \$520 per year to the HCSP on a per pay period basis beginning the 1<sup>st</sup> full pay period following the employee's 5 year anniversary date.
- The County will contribute \$624 per year to the HCSP on a per pay period basis beginning the 1<sup>st</sup> full pay period following the employee's 10 year anniversary date.
- The County will contribute \$728 per year to the HCSP on a per pay period basis beginning the 1<sup>st</sup> full pay period following the employee's 15 year anniversary date.

G. SALARY SCHEDULE REASSIGNMENT

Effective January 1, 2009, the classification of Highway Maintenance Supervisor currently assigned to Salary Schedule 04A, Grade 43, will be reassigned to Salary Schedule 02A, Grade 24B and the classification of Mower Operator currently assigned to Salary Schedule 04A, Grade 30, will be reassigned to Salary Schedule 01A, Grade 11. The five incumbents will be placed in the new Schedule and Grade at the closest step that does not result in a pay decrease. Salary Schedule 04A will be abolished.

H. NIGHT DIFFERENTIAL FOR REGISTERED NURSES

Increase the night differential to the equivalent of 6.5% of the first step in the salary range, effective 1/1/09 for Registered Nurses at the Ramsey County Care Center.

I. REGISTERED NURSE CLASSIFICATION CONSOLIDATION

Effective the first full pay period following 1/1/2009, consolidate Nurse Certificate-Diploma classification into Nurse Degree classification at the Ramsey County Care Center. Salary shall be set at the closest step in the range that does not result in a decrease. Employee merit date shall remain the same.

J. INTERNAL INTERMITTENT POOL DIFFERENTIAL INCREASE

The differential paid to RN's in the Internal Intermittent Pool at the Ramsey County Care Center shall increase to \$5.00 per hour effective January 1, 2009.

HUMAN RESOURCES – Early and Regular Retiree Medical Insurance Contributions

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-381)

WHEREAS, The Ramsey County Board of Commissioners establishes plan designs, premiums and County contribution levels for Early and Regular Retirees each year; and

(Continued)

WHEREAS, On September 9, 2008 (Resolution 2008-285), the County Board approved the selection of HealthPartners for medical insurance for Early Retirees, and HealthPartners and UCare Minnesota for medical insurance for Regular Retirees for 2009, renewable annually for up to four additional years, and established plan designs and premiums for each plan offering; and

WHEREAS, The County Board did not establish County contribution levels for Early Retirees, and Regular Retirees pending the outcome of ongoing bargaining unit negotiations; and

WHEREAS, A request for approval of new labor agreements with eight AFSCME bargaining units for 2009-2011 is on the County Board agenda on December 16, 2008, as well as a request to approve a wage and benefit package for unrepresented (non-union) employees for the same time period, establishing County contributions for 2009, 2010, and 2011 for medical insurance for Active Employees as well as for Early and Regular Retirees who retire during the term of the agreements; and

WHEREAS, The Human Resources Department recommends establishing the County contribution for current Early Retirees and post-1995 Regular Retirees consistent with the terms of the wage and benefit package approved for the AFSCME bargaining units and non-represented employees; and

WHEREAS, The Human Resources Department recommends establishing County contribution levels for 2009 consistent with previous County Board resolutions for Regular Retirees who retired prior to 1996; Now, Therefore, Be It

RESOLVED, The County contribution for current Early Retirees for medical insurance for 2009, 2010 and 2011 will be the same as the County contribution for Active Employees, with adjustment based on hire date and length of service as provided for in previous County Board resolutions; and Be It Further

RESOLVED, The County contribution for medical insurance for current Regular Retirees who retired on or after January 1, 1996, with adjustment based on hire date and length of service as provided for in previous County Board resolutions, will be for single coverage in an amount not to exceed the County contribution for single coverage for active employees, except the retiree will pay at least \$30 per month in 2009, and \$35 per month in 2010 and 2011; and for family coverage, an amount not to exceed the County contribution for family coverage for Active Employees, except the retiree will pay at least \$70 per month in 2009, and \$80 per month in 2010 and 2011; and Be It Further

RESOLVED, The County contribution for medical insurance for 2009 for Regular Retirees who retired prior to January 1, 1996, will be an amount not to exceed the 2009 premium for the indemnity plan, HealthPartners Major Medical.

BUDGETING AND ACCOUNTING – Capital Improvement Program Citizens' Advisory Committee Recommendations

Commissioner McDonough introduced the following resolution and moved its adoption, seconded by Commissioner Carter.

*(Continued)*

James Miller, Chair of the Capital Improvement Program Citizens Advisory Committee, said he was also present in August 2007, when the Board held an excellent discussion about the Capital Improvement budgeting process. The committee has worked with staff over the year on their report and met with the Commissioners. He thanked the Board for their support.

The Commissioners thanked Mr. Miller and all the Committee members for their diligent work and asked that thanks be conveyed to the other members of the CIPAC.

Roll Call: Rettman, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – 0. (2008-382)

WHEREAS, The Capital Improvement Program Citizens' Advisory Committee (CIPAC) provides citizen participation throughout the process of developing and adopting the Capital Improvement Program (CIP); and

WHEREAS, During the 2008-2013 CIP Budget Hearing in August 2007, the Ramsey County Board of Commissioners discussed changes in the CIP since the inception of the program more than twenty years ago; and

WHEREAS, The Ramsey County Board of Commissioners requested the CIPAC review the history of the CIP, best practices, current policies and procedures, and recommend improvements; and

WHEREAS, The CIPAC devoted several of its 2007 and 2008 meetings to review the CIP and develop recommendations; and

WHEREAS, The CIPAC developed recommendations for improvements in the planning, budgeting, and financing of the Ramsey County Capital Improvement Program; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby accepts the Capital Improvement Program Recommendations report from the Capital Improvement Program Citizens' Advisory Committee (CIPAC); and Be It Further

RESOLVED, The Ramsey County Board of Commissioners hereby directs staff to implement the CIPAC recommendations as soon as practicable within the budget constraints.

[Commissioner Reinhardt arrived at this time.]

COMMUNITY CORRECTIONS – Community Corrections' Interim Plan and Purchase of Service Report

Commissioner McDonough introduced the following resolution and moved its adoption, seconded by Commissioner Ortega.

Commissioner Rettman said there are a lot of policies and detail contained in both the Community Corrections Interim Plan and Purchase of Service Report, and the Annual Human Services Report.

Commissioner Rettman said she would vote against this item because there are some details the Board has not had the opportunity to look at. The interim plan is mandated to go to the Department of Corrections (DOC), and the Board should have time to look at the changes, especially in light of the budget, and decide if that is where to focus County dollars. In the area of domestic violence and some other areas, 2004 numbers are still being used, and over the next six months, that information should be reviewed.

*(Continued)*

Commissioner Bennett asked if there is anything in the document mandated by the State that the County is not getting fully funded. On top of that, if the County money is cut for the remainder of 2008 and in 2009, would the County be in any of these programs?

Laurie Hestness, Community Corrections, responded affirmatively and added that if there are reductions in County funding, these programs would be re-looked at.

Commissioner Bennett asked if there is any more money spent with this plan.

Ms. Hestness said there are no increases in the interim plan outside the budget submitted and approved.

Commissioner Rettman said there are some questions posed and some modifications, and a discussion is needed by the Board. She would like this to come to the Board in the next few months for those discussions to take place so the Board could provide direction to the Department.

Commissioner Ortega asked if it would make sense for this to come back when the Board discusses the events that might unfold at the Legislature. Commissioner Rettman responded affirmatively.

Commissioner Ortega said the Interim Plan and Report could be approved today and that discussion could come back to the Board; he agreed on the policy discussion. It is important when going through the Legislative process, to look at what the County's previous policy decisions were, possibly in light of the lack of funding.

Chair Parker reiterated the suggestion to approve the Interim Plan, and have further discussion when more is known about what the State would be doing with its financial situation.

Commissioner Bennett asked Carol Roberts, Director, Community Corrections, if she was with Ramsey County in 2003. Ms. Roberts said she joined Ramsey County in June, 2003.

Commissioner Bennett said that 2003 was when the County had already begun making many cuts when faced with cuts at the State level, with money coming to our mandated programs. The County began cutting back early. The Board wants to identify as closely as possible, and to make cuts where the State is making cuts. If the State doesn't provide funds, that part of the program would not be done – that would be for every department.

Commissioner Carter said she would advocate for discussion around these issues. She pointed out that Community Corrections has been doing some fantastic work in areas such as Re-Entry, Juvenile Justice Reform, and the Juvenile Detention Alternatives Initiatives. Moving forward on those discussions, she wants to be careful not just to be in a mindset of making decisions based on the lead the State might provide, particularly when we are in a framework of reform as we are in today. There are certain areas where the State may be cutting back that are not strategic for Ramsey County. That would be a healthy discussion. She understands the concerns around the table and appreciates the opportunity to discuss the report in more detail in the future.

Roll Call: Ayes – Reinhardt, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – Rettman – 1. (2008-383)

WHEREAS, The Community Corrections Act requires participating counties to submit an Interim Plan to the Minnesota Department of Corrections; and

WHEREAS, Ramsey County Community Corrections Department has prepared an Interim Plan for 2008-2009; and

WHEREAS, The Minnesota Department of Corrections has reviewed and approved Ramsey County Corrections Interim Plan for 2008-2009; Now, Therefore, Be It

*(Continued)*

RESOLVED, The Ramsey County Board of Commissioners approves the 2008/2009 Community Corrections Act Interim Plan of the Ramsey County Community Corrections Department.

COMMUNITY HUMAN SERVICES – Family Homeless Prevention and Assistance Program

Commissioner Rettman introduced the following resolution and moved its adoption, seconded by Commissioner Carter.

Commissioner Carter pointed out that the Action Requested and Draft Resolution state that \$15,750 would be awarded to the Salvation Army. However, the spreadsheet in the documentation notes a supplemental request to the Salvation Army of \$31,500. Are the request and Resolution correct in the \$15,750 amount?

Commissioner Rettman explained that a different group would have received the \$15,750. The Human Services Department requested all current providers of this program to propose how they would use the funds. The supplemental request column in the spreadsheet indicates how much each provider requested. Salvation Army asked for \$31,500, but would only receive \$15,750 because the other group could not bring that in on time.

Dave Haley, Community Human Services, confirmed that \$15,750 went to the Salvation Army, and \$15,750 went to the St. Paul Foundation.

Roll Call: Ayes – Reinhardt, Rettman, Bennett, Carter, McDonough, Ortega, Parker – 7. Nays – 0. (2008-384)

WHEREAS, On February 19, 2008, the Ramsey County Board of Commissioners approved Resolution 2008-076 which authorized a contract with the Salvation Army to provide support services to homeless veterans under the Ramsey County Family Homeless Prevention and Assistance Program (FHPAP) with an amount not to exceed \$50,000; and

WHEREAS, Another Ramsey County FHPAP provider, Model Cities of Saint Paul, experienced a delay of several months in opening their program, Sankofa Apartments; and

WHEREAS, This delay resulted in the need to reallocate some of the resources originally awarded to Model Cities; and

WHEREAS, All current FHPAP vendors were invited to apply for this supplemental funding; and

WHEREAS, The Ramsey County FHPAP Advisory Committee reviewed eight proposals and recommended an additional \$15,750 be awarded to the Salvation Army and an additional \$15,750 to the St. Paul Foundation; and

WHEREAS, This recommendation was based on the excellent work done by the Salvation Army, assisting homeless veterans and the acute need they were able to demonstrate for additional direct client assistance funding to help homeless veterans obtain housing; and

WHEREAS, For the St. Paul Foundation, the recommendation is based on the desire to expand the resources in the Community Sharing Fund to assist families threatened with homelessness; and

WHEREAS, Previous Board action (Res. 2007-224) has granted the County Manager the authority to process an amendment to the agreement with the St. Paul Foundation; Now, Therefore, Be It

*(Continued)*

RESOLVED, The Ramsey County Board of Commissioners approves the recommendation to amend the agreement with the Salvation Army, 2445 Prior Avenue, Roseville, MN 55113-2714, for an additional \$15,750 for the program to assist homeless veterans under the Ramsey County Family Homeless Prevention and Assistance Program for the period November 1, 2008 through June 30, 2009; and Be It Further

RESOLVED, The Board authorizes the County Manager to sign the agreement and to make any necessary budget adjustments.

COMMUNITY HUMAN SERVICES – Annual Human Services Report

Commissioner Reinhardt introduced the following resolution and moved its adoption, seconded by Commissioner Ortega.

Commissioner Rettman said she made a statement during discussion of the Community Corrections Interim Plan. She would support approval of the Annual Human Services Report. This continues to come a long way, but hoped for more outcome based data rather than the aggregate. The Action Requested cites the Human Services Department's 2008 budget. Line 15 of the Draft Resolution states 2009 – which is correct?

Monty Martin, Director, Community Human Services, said the correct year is 2009.

Commissioner Reinhardt said she appreciates the progress that has been made toward the outcome- and performance-based budgeting. She agreed with Commissioner Rettman that the County has made great strides in getting there. The contractors and vendors are paying attention to the fact that the County is demanding performance.

Commissioner Rettman said similar to Community Corrections, as the budgets are heard and as soon as the County knows what is happening at the Legislature, the Board needs to have discussions on what the County will or will not offer, and how to make those deliberations.

Commissioner Rettman said in terms of seniors, staff has worked with MAAA (Metropolitan Area Agency on Aging), as well as addressing the senior nutrition issues. MAAA has a new report that shows the senior issues escalating in the entire suburban area and in the core city. All the citizens receiving CAPRW (Community Action Partnership of Ramsey and Washington Counties) senior nutrition meals received letters that Presbyterian Homes is now going to be the vendor. MAAA was complimentary to staff in helping to shape that. She believes the program should grow because every senior who needs a congregate site or a meal delivered should be able to get that.

Roll Call: Ayes – Reinhardt, Rettman, Bennett, Carter, McDonough, Ortega, Parker – 7. Nays – 0. (2008-385)

WHEREAS, County Board Resolution #93-457, adopted by the Ramsey County Board of Commissioners on August 10, 1993, adopted a process for streamlining approval of purchase of service contracts, rate-setting agreements, grant renewals, and need determinations; and

WHEREAS, As part of this process the Board has requested an annual overview from the Community Human Services Department which provides a comprehensive picture of the system of services; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager, subject to review by the County Attorney, and Budgeting and Accounting Offices, and subject to approval of the 2009 budget, and at an amount not to exceed the Human Service Department's 2009 budget, to:

*(Continued)*

- a) Approve purchase of service contract renewals listed in Attachment 3;
- b) Approve renewals of rate-setting agreements;
- c) Approve applications for renewals of grants;
- d) Accept grant awards and approve grant award agreements;
- e) Approve agreements in which the County receives money from health plans, Courts, and others for services already provided;
- f) Authorize necessary budget adjustments;
- g) Approve letters of need determination, including any new Rule 43 Outpatient Treatment Agreements, subject to any exclusions in Resolution #93-457;
- h) Approve any agreements necessary to decrease the length of time required to complete psychiatric evaluations and appropriate revenue generated by the clinic in excess of that estimated to provide these services;
- i) Approve conversion of existing Rule 31 Chemical Dependency and Rule 36 Mental Health Treatment beds to Group Residential Housing beds;
- j) Approve agreements to implement the Board approved Service Development Plan for Elderly Services;
- k) Approve any supplementary awards/rate adjustments, approve related budget adjustments and execute amendments;
- l) Approve agreements or amendments authorized by the Ramsey/Washington Adult Mental Health Initiative or other formal community collaborative or individual for which Ramsey County is the fiscal agent;

and Be It Further

RESOLVED, The Board authorizes the County Manager, subject to review by the County Attorney, and Budgeting and Accounting Offices, to approve multi-year agreements, subject to the approval by the Board of the Annual Budget, under any of the following circumstances:

- a) Contracts and rate agreements where the maximum rate of payment for an individual service and/or the total cost for an individual receiving service are controlled by the Minnesota Department of Human Services;
- b) Contracts are funded through multi-year grant awards; or
- c) Contracts and rate agreements that establish the base of payment for individual providers, but where the account is managed based on total appropriations for that service; and Be It Further

RESOLVED, The Board excludes from this delegation:

- a) New Contracts;
- b) Contracts involving increases that exceed the amount established in the annual budget;
- c) New grant applications or grant renewals that require a local share exceeding by 10% the amount approved in the annual budget; and Be It Further

RESOLVED, The Board approves the list of services for which the Community Human Services Department will conduct an open bid process during the 2009 calendar year.

PROPERTY MANAGEMENT AND RAMSEY COUNTY LIBRARY – Ramsey County Library in Roseville Renovation and Expansion Project

Susan Nemitz, Director, Ramsey County Library, talked about the culmination of a planning

*(Continued)*

process that started in 2003, and restated the case for why the Library wants to expand the Ramsey County Library in Roseville. She acknowledged individuals in the audience: David Norrgard and Lori Ann Williams, Library Board members; Craig Klausung, Mayor of Roseville; Sue Gehrz, former Mayor of Falcon Heights and the new Director of the Friends of the Library.

Ms. Nemitz believes that an investment in the Roseville Library is an investment in our communities and in our children. The current 43,000 square foot library lends more materials than any other library in the State of Minnesota. Looking at the top five lending libraries, each is a significantly bigger facility, averaging about 65,000 square feet. In 2007, Roseville circulated 1.7 million items, a 70% increase over 15 years. The building serves on average, 2,000 people a day, or 230 people an hour, seven days a week.

Ms. Nemitz said there are two goals with this project. The first is to greatly improve customer service and areas staff feel they are weak at. The second goal is to improve the productivity of the library workforce through technology.

The Roseville Library regularly hits capacity with inadequate seating, inadequate parking, not enough toilets, no room to expand collections, lines for computing, waits at checkouts, and a three to seven day delay in shelving items to make them available for the public. There are inadequate children's rooms, most of the collection of those rooms is now stored in the adult spaces. The teen area has no computers and no electrical outlets to provide computing to teens. There are few electrical outlets in the building, and limited data connections, and incredibly poorly designed work spaces. Items are checked in, in three places on two floors. With the addition of 30,000 sq. ft. they can greatly expand the children and teen areas; go from 39 public computing workstations to 125, add over 100 parking spots to the site; and invest in automated handling and RFID technologies, which would greatly increase the rate at which they can process books.

Ms. Nemitz asked the County Board to support expansion of the Roseville Library.

Commissioner Bennett noted that the Truth in Taxation Public Hearing was held on December 11; among many questions asked was one about why Ramsey County and St. Paul libraries aren't merged. He has been involved in discussions about that and has heard no justification for it – no savings in dollars or anything else.

Ms. Nemitz said the Ramsey County Library system is a financially-efficient system. She assumed the basic desire around a merger would be around saving resources, and she is not sure that would occur on the County's side.

Commissioner Bennett said saving resources might occur on the City's side, leading to the past conclusions.

Commissioner McDonough said in the first study, multitudes of things were identified on which the County should be working with the City of St. Paul. In 2003, a review was done on any type of follow-up that might have been done from those recommendations, and there may have been one thing out of a whole list. We may need to resurrect that list of recommendations to look at potential cost savings on sharing and working together. He was disappointed that there was no follow-up from the original study on the recommendations regarding areas to work together on.

Ms. Nemitz said she would be happy to do that.

Commissioner Reinhardt concurred with Commissioner McDonough's comments in making sure more information is brought back. When the study was done, not only were there no cost savings to the County, but there were none for the City because of the way our systems work. There have been other areas, such as Public Health, Workforce Solutions and Emergency Communications, where a merger did make sense, and it was a net gain for the County and City. If there are economies of scale or efficiencies to be gained, we should move forward on that. In this particular case, at that time, it did not make sense for either the City or County.

*(Continued)*

Commissioner Rettman said there has been a lot of work done together that had not happened between the two library systems, not just in the inner library loan systems, but an exchange of some items. The Law Library is working with St. Paul and Ramsey County for ways to reach out with law services and other services. She is in favor of doing studies if we are going to get something different, and if there is going to be a true cost savings. Some savings that cannot be quantified have been done internally by staff working together.

Ms. Nemitz said Ramsey County does many things with St. Paul; they have a great library staff. A project will be done in January and February to change catalogs, and with the purchase of the same software the catalogs will look and feel like one another, and people can work seamlessly between the two systems. They do that type of thing on a constant basis. In light of the potential cuts, more conversations should take place about these subjects. There may be some technology opportunities in the short-run that would pay off working together.

Commissioner Bennett asked for more information about technology that might be incorporated that would save operating costs and other costs. Building a building seems like a lot of money, but the operating costs over the following ten to twelve years are the real cost factors.

Ms. Nemitz said a significant portion of this budget is going into technologies. Ramsey County is blessed to have two of about five of the top world leading firms in library technology located in suburban Ramsey County, one in White Bear, and one in Maplewood. This project would have to be done by competitive RFP (Request For Proposals) process, but there might be significant investments in potentially local technologies. One of the two technologies staff wants to invest in what is called Automated Handling of which a small version is used at the Maplewood Library, and which was the pilot. It is a series of conveyor belts that checks books in. The other technology to be invested in will be RFID; it would be done system-wide to gain the efficiencies from the product. RFID are radio chips that would be placed in books, and used instead of barcodes. It automates check-ins, check-outs, and creates an incredible inventory system and a security system, and allows a much greater productivity of staff. They have begun self check-out, which is used by approximately 80% of patrons. They would implement the RFID in the self-check, allowing for checking out five items at once. It is an incredible technology.

Chair Parker said when taking another look at the situation with the City of St. Paul's library system with the County, we need to look past that, and perhaps look at Washington County. In some ways, Ramsey County has more in common with the Washington County Library operations than with St. Paul. It is a more similar regional kind of system, and we already know that there is a lot of overlap with residents going back and forth. In these economic times, we need to start from scratch; look at everything we do to see if we can find more ways to become more effective.

Commissioner Rettman asked if the RFID is similar to a GPS locator of books.

Ms. Nemitz said there are privacy concerns around these antennas. The range on the antenna is about ten feet, and the only information to be coded into the books is a twelve digit number. Someone would have to have the database to even transfer that number into the books.

Jolly Mangine, Director, Property Management, said the Board is requested to look at the budget, schedule, and financing plan for the project. They are on budget schedule-wise, and should be breaking ground in spring of 2009, with completion around April 2010.

Prior to approval of the budget and eventually, the Phase 2 agreement with McGough Construction, the Board had asked staff to investigate three different areas: 1) What could be done for interim services to keep the library open during the construction period? Ms. Nemitz will address that area; 2) The feasibility of an Information Services (IS) disaster recovery site as part of this construction, to be located at the Roseville Library; and 3) How green should this building be?

Ms. Nemitz explained that interim service is what the Library would do while the building is

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closed. For 2008, they are on track for new a record amount of circulation at Roseville and system wide, and the recession is pushing people into the Library. She requested that the County Board allow the Library to rent a temporary facility. Three options were examined. The Library Board has recommended an interim location, and the City of Roseville has issued a proclamation asking that the County Board consider a temporary facility. An appropriate space has been found; it is handicapped accessible, it is on-grade, has adequate parking, is near the Roseville Mall, requires little build-out, and the owner is willing to rent it at below-market value and for a short term.

They evaluated 39 sites in the City of Roseville and Falcon Heights. The first choice was to have a retail mall location, but they had some difficulty with that. The retail malls weren't willing to do a short-term lease. There is a light industrial office space close to Rosedale, which was a check processing company, and a wide open space. It is about half the size of the current space, but most of the services could be done in a limited way on this site. It is a solution that is under the planned budget. Other options were looked at such as pods or Quonset huts on the parking lot, but that proved to be more expensive on a square foot basis because plumbing, electrical and data would have to be brought into those buildings. Phasing within the building was also looked at, but it would be expensive and delay the project by approximately eight months, and the library would likely be closed more trying to phase it than by moving to a temporary space and back.

The last alternative is to close down the Roseville Library, but is not something we can afford to do. The Roseville Library serves as the central library for all seven sites. The new library in Maplewood, at 30,000 sq ft, is significantly smaller than the Roseville Library. The remaining libraries are relatively small: a 3,000 sq ft library in North St. Paul, and most of the others are in the 8,000-10,000 sq ft range; and Shoreview has about 15,000 sq ft. They analyzed placing much of the collection into the remaining six libraries, about 60,000 of 250,000 items. Twenty-five percent of the entire collection system wide would be put into storage for 14 months. It is not just the Roseville patrons that use the Roseville collection. Because it serves as a central library, when someone requests something at White Bear, it often comes from Roseville. Putting 25% of the entire collection in storage really has an impact in suburban Ramsey County.

In order to find the spaces, they have to take out the meeting rooms, the open spaces and a lot of the seating in the smaller libraries. Right now, 30,000 people a year attend programs in the Ramsey County Library system for Early Childhood, literacy, story time, computer classes primarily for seniors, and teen programs. None of those things could occur unless those spaces continue to exist in the remaining six libraries. Closing the Roseville Library is an option; it may seem expensive to rent a temporary space, but the consequences on 260,000 residents of suburban Ramsey County are significant.

Ms. Nemitz encouraged the Board to approve the concept of a temporary space. The solution provided is elegant and will make the patrons happy.

Commissioner Rettman wanted to hear about what was originally approved in the budget, which is before the Board today. She cited handwritten page 2 that in the original aggregate budget without any add-ons; it included the \$600,000 figure. Mr. Mangine referred to handwritten page 42, Item 6. The original budget included \$600,000.

Commissioner Rettman said that would include all the things listed, including a \$35,000 contingency. Mr. Mangine responded affirmatively.

Commissioner Rettman said there was discussion at the Truth in Taxation hearing about why a library would be done at this moment in time. Libraries are the beacon and provide a free service. The taxpayers are still paying but get a return on the dollar. You can go there frequently. Residents of Falcon Heights have claimed ownership of the Roseville Library, and have said that the Library should not be closed. She became persuaded that if we can stay within the budget that it would be prudent for us not to close the Roseville Library.

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Commissioner McDonough disagreed and would not support this. These two costs are over \$850,000, about 5% of this project budget. We just talked about St. Paul and Washington County and all the connections about how libraries work, but the presentation assumes that everybody who currently uses the Roseville Library would only use Ramsey County libraries if this library was closed. That is not accurate. A lot of people who use the Roseville Library are St. Paul residents or others who have other options. The options for people to get services are greater than what was laid out for just Ramsey County's libraries. The capital improvement budget plan was just approved for the County as a whole, and the projects that are in there – when talking \$850,000 between this and another item to be talked about, he can't support that when neither one of those have an impact to the final product we would be able to offer to our constituents in Ramsey County.

Commissioner Reinhardt would support this, just from her own experience in Maplewood. That library had been closed for two months because of the transition, and the library was being sold to put it back on the tax rolls. That library ended up saving taxpayer money, plus the operations. They were able to absorb that in the other libraries, to an extent. But, the other libraries were almost overwhelmed. They added hours and did everything possible. Talking to people who use that library, people who are from all over the County, and from Washington County, they thought the library had been closed for 1½ years; they could not believe it was only two months because of the demand. That is the whole point. There is huge demand for these services. There are more demands on the library for technology; it is a place to go to search for jobs and work on resumes.

There are other options but there are going to be a lot of people who are going to need those services; the libraries are an important benefit. It was forward thinking for the previous Board to have decided to make the Roseville expandable to the second floor. It was not forward thinking, however, that they didn't do it at the time, because you can't add a second story without closing the first floor, and there is a cost associated with that. She would rather take the money and put it into the collections or other technology, but closing it down and expecting that we would still be able to provide the services, is not reasonable. After the Truth in Taxation Hearing, people came up to her from the St. Paul area, asking that the Roseville Library not be closed so there are people outside the Ramsey County suburban area who use the library. This is not just a suburban library; it does serve others, and it is part of the overall MELSA system. Closing the Roseville Library would put unbelievable stress on the rest of the regional system. Having examined the other options available, she doesn't see any other way.

Commissioner Rettman asked where this interim site is located.

Ms. Nemitz said it is located at County Road C, near Byerly's, and Fairview Avenue, near Linens and Things, on the west side of Rosedale Mall. It is slightly off Arthur Street, one block off C and Fairview.

Commissioner Rettman said there would be about a three-month closure of the library to complete the renovation and expansion project. Ms. Nemitz said it may be done in two months.

Commissioner Rettman asked if that is financially neutral. Ms. Nemitz responded affirmatively.

Commissioner Bennett asked what the 25% is that would not be provided.

Ms. Nemitz said the biggest single thing is that they provide meeting rooms to a lot of non-profit people. They have a coffee shop that makes \$65,000 a year for the Roseville Library so it will be a temporary loss of income, and they will need to re-bid that contract in the new facility. It appears that a lot of services will get smaller. They are looking at what portion of the collection they will not be able to bring – the reference collection, back issues of magazines, chunks of non-fiction that aren't as heavily utilized as other materials, some reduction of story times and programs, but there is a space where some programs can be offered, and there will be a reduction in public internet terminals.

Commissioner Bennett asked if the \$65,000 is accounted for in the \$600,000 for the closure. Ms. Nemitz said it was accounted for in the Library's operating budget.

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Ms. Nemitz said Matt Anderson, Library Board Chair, has been a great volunteer on the Library Board, having served nine years, chairing it multiple times, and he has reached his term limit. He will be leaving at the end of December. He has been a tremendous asset, and Ms. Nemitz wanted to recognize his service.

Mr. Anderson thanked the Board for the opportunity to serve the County, and said it has been a wonderful experience.

Mr. Mangine said the Board had asked staff to investigate the viability of constructing an Information Services (IS) disaster recovery site as part of the renovation and expansion project at the Roseville Library. They worked with the McGough team and their engineers to look at whether it would fit. There is room inside the Library to do this, though it is small, and there is no expansion space. They also looked at how to get the network there. If they had the ability to get the network connected to the site via the County's fiber optic cable, there is a tremendous amount of operational savings versus renting those kinds of facilities to connect up. A State office building has been found. It is within four blocks of the site, and priced out at about \$40,000-\$50,000 to get a hard fiber connection from our site to theirs. That was a real plus.

The cost to build this within the Library for the space it would fit is a costly space to renovate. The size of the site just for our own disaster recovery was slightly over 1100 sq ft and would be in the lower level of the Library. There is poor ceiling height in order to accommodate the overhead wiring, and the cooling requirements for that site. They would have to break out the concrete floor and lower the site by about two feet to accommodate the height need. They also found they were very close to the water table with holding ponds nearby. The eventual cost to build-out the Roseville Library came in at over \$1.3 million for construction only.

Rather than say this doesn't work, staff wanted to talk about some options for the Board to consider. They went to Dunham and Associates, the engineering firm that did the 911 center, and the 911 backup center in Arden Hills. Staff were particularly interested in Arden Hills because of available space there. Dunham compared the pros and cons of the Roseville site versus Arden Hills. The report is included in the documentation packet. Dunham said both sites could be built, but a major consideration for back-up was to assume how close in geographical area the back-up should be to the main center. Not knowing where the main center will be, which today is in the West Building. Most likely, the relocation will be in close proximity of St. Paul. One of the requirements of disaster recovery is to keep the geographical distance as far apart as possible. With the availability of Arden Hills, that was a plus. Arden Hills has been designated as the emergency operations center for any type of emergencies for relocation of IS and others. Another consideration is how secure the Arden Hills site is, especially with the Sheriff's Patrol Center there. Right now, 24-7 security is provided at the main computer center.

Mr. Mangine said by having it at Arden Hills, there is the benefit with the Sheriff there, where the network is already in place. There is the connection from 911 back to the Law Enforcement Center (LEC), and back to the main computer room. Staff are recommending that this not be made part of this project but to instruct Information Services and Property Management to work on a capital improvement process to bring that in early in 2009 to compete with the other major projects.

Commissioner Rettman thanked Property Management and Information Services. This idea came in as an efficiency of scale from one of the Library Board members who had asked about disaster recovery and/or built-in redundancies. At first blush it sounded like a good idea, but the noise issue concerns her. Libraries are reflective places and the noise issue troubled her more than the fiber optics and technology, as well as good security. She is not comfortable just looking at Arden Hills, but to look at other options, especially in light of the future budget. That discussion has to be held, along with the Riverfront properties.

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Commissioner Reinhardt said that is not included in the action before the Board today in this project. She agrees that more discussion is needed on the options for the recovery center. She asked if it is correct that it is not part of this resolution.

Mr. Mangine responded affirmatively.

Mr. Mangine referred to Attachment 3, handwritten page 21, regarding Green Building Options. He looks at this as incremental bundles of green. In the original design within McGough's Phase 2 for very green buildings, the County would have enough points if using the LEED Certification process, as a way to quantify how green we are. We would have enough points to be a certifiable building, and that would be considered very green. The opportunities are there for the greatest payback, the ones that would save us the greatest amount of money as far as the operational budget. There are ways we could get greener. The next step up would be a Silver Certification; we would need about 6-7 more points, and there is a cost to doing that. There is not only a cost for the points, but to go through the process to become LEED Certified. To go from green to greener for Silver, it would cost about \$246,000. An achievable step above that to go from LEED Certified Silver to LEED Certified Gold, as high as we could go with this project, it would require another \$139,000. In total to get to the Gold level it would cost about \$358,600. That is calculated by taking care of opportunities with hard construction costs, design elements, and a process to go through LEED. Those have been calculated all together at \$358,600. We can be where are, we can get to Silver, or we can get to Gold.

Commissioner Ortega asked where the educational pieces come in the certification.

Mr. Mangine said especially with the libraries, the ability to teach and get out the word about what was done in the building, a plan was put in place that once the building is open, people would go through an educational tool, possibly in the way of brochures, where we would get credit in LEED Certification for doing that type of educational piece. Beyond that are other pieces that not only the design team, but the Library Board wanted to achieve -- some form of demonstration project, to get the "wow" factor in. One piece is described in the documentation. They wanted to put a demonstration project in, but couldn't afford one. In Phase 1 activities, we got to a certain level of design and asked the contractor to price it out. In the summer, we were about \$2 million over budget.

A formal process called value engineering was done, working with Library staff to look for opportunities to get the same product using different materials to get the price down. They got that back within budget as a schematic. The next weigh-in with the cost estimate faced late in the project was for an additional \$2 million. The value engineers reviewed that. Through value engineering processes and getting within budget, the demonstration-type projects were not found to be affordable at that time. While pricing the project in this upside-down economy, and between January 1, 2008 and July 2008, there was an 11% inflation on construction materials; usually they experience 2-3% annually. Since that time, a deflation has occurred, but it has not bottomed out yet, and not accounted for in the estimations because the estimates were coming in prior to this downward slope. He believes we will experience better bidding on these packages when the bids go out in spring, so there is the possibility that those types of dollars could be put into this project.

Mr. Mangine said Ms. Nemitz had previously come before the Board to talk about the grant process, specifically for libraries.

Ms. Nemitz said the Library was awarded a \$400,000 grant on Friday.

Commissioner Rettman asked if the grant could be unallotted. Ms. Nemitz said she would need to get more information on that.

Mr. Mangine said the way this might be more affordable without dipping back into the bonding, is this could be bought at a lower price. The grant money is most likely to come in but it would happen later on in the year. There are some funds available in the Environmental Health fund that specifically talks about these types of things, especially the greening options. Staff have spoken with Zack Hansen, Environmental Health, about that and basically met their mission on doing those things, and

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submitted to Ramsey County's Intergovernmental Relations to include them as part of the stimulus package to be heard later today during the Legislative Committee of the Whole meeting. This is a perfect project to get people to work on right away. Ground will be broken in April 2009. Within 120 days, if the Board decides to move forward, some of this work can begin, and that may be a funding source to help this project.

The options are in front of the Board for a decision, and there are ways to not only get green, but to possibly get the "wow" factor included.

Commissioner Ortega said he has been an advocate to make this library as green as possible from day one. This is an opportunity and there are some funding sources. We have already received the \$400,000 grant, and there are four or five other options. If this stays within the base budget and we get the resources to come in, we could go for the "full boat". Demonstration projects are important, they add to the quality of the library. The projects he has looked at are fantastic; they make a difference to the kids and people who go to the library, and that is what we want to achieve. He does not want to just build four walls, but a library that will have that "wow" factor 20 years from now, and we are now taking it down because it is outdated.

Commissioner McDonough referencing page 36, said this is another area he cannot support. He doesn't disagree with Commissioner Ortega. Owning a green building is important to the Board, the education component, and even the demonstration piece – all those can occur without adding \$246,000 to the budget to actually get the Silver Certificate. For light pollution reduction there would be an addition to the project of \$7,500 for hard construction, \$2,500 for additional design, for a total of \$10,000 and, we would pay to certify an agency \$4,800 to sign off to say we've done that. We can do that without paying \$4,800 to get the certificate. Adding up all the costs to pay the US Green Building Council (USGBC), it would be \$101,300 out of the \$249,000 that we would pay to get the certificate for a lot of those that we do anyway. For optimizing energy performance, USGBC would charge us \$22,000 for them to certify that we have done that. Because there are no hard construction costs or additional design costs, we would already do that, but we would pay \$22,000 for somebody to say we did that. We don't need to pay for this to do the demonstration project; we don't need this \$246,000 add-on to do the educational piece, or to build an extremely green building. He would argue that we could take parts of this and do a better job of picking what we might want to do.

Commissioner McDonough said on the pay-back potentials (last column on page 36); most of these have pay-backs because of the added cost to get the certification, which is acknowledged in the recommendation. Adding up the total costs, the actual pay-back is much greater because all those marked "no" have no pay-back, but they have a cost to us to get the certification. If you added up all those costs and then figured in the pay-back, the pay-back would be much greater for the ones that do have pay-back. We can use our money much more wisely to accomplish the same things we want to accomplish -- the education piece, the demonstration project, building an extremely green building -- without adding \$250,000 to the budget. When you combine that with the other \$600,000, that is 5% of this budget that could be spend more wisely and still have the same product in the end.

Commissioner Reinhardt said the LEED Certification and the Demonstration Project are before the Board today as options, not contained in the draft resolution. The Board heard about the potential funding sources, obvious among them, the State grant, environmental funds, and stimulus package. There are options she would like to explore. There have been discussions about the actual costs of the certification and whether or not the Board would want to pay those dollars. The dollars that go into the actual improvement still have associated costs. The County wants the green aspects, but do we want to pay to have it certified? Brad Moore, former commissioner of the PCA indicated there may be a way to have the State help with certification costs.

Commissioner Reinhardt would like direction given to staff to move forward. She would like to see what the options are for LEED Gold Standard, not making the commitment that it would be done;

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there is more work to be done to know whether or not this is something we want to do, and where the funding would come from. She would like to see the costs and potential funding sources for an educational water feature project.

Commissioner Reinhardt wanted to see in this resolution direction to staff to fully develop these, look at a financing plan, and bring that back to the County Board for consideration.

Commissioner McDonough pointed out that even if there was support to do the \$246,000, but chose not to do the Certification of \$101,000, we could actually buy 50% of the Gold pieces on the hard capital costs and not have a certificate, but have a greener building and a stronger demonstration project and stronger educational piece.

Commissioner Reinhardt agreed and that is why she would like a fully developed plan including what needs to be done, the costs, and the payback. We also cannot lose sight of the long-term impact on the environment.

Chair Parker asked Zack Hansen, Environmental Health, to address the Board regarding the question on whether or not to certify the building. He has done some research on the LEED Certification process.

Mr. Hansen said the Board has had Workshops on LEED Certification. A number of years ago, it was proposed to use the Environmental Fund for upgrades on the Maplewood Library, and to approach it from a LEED Certification. The LEED Certification can provide a third-party assurance. It would serve as an outside entity that would try to hold the standards, keep contractors from slipping away and cutting corners, etc.—it would assist in good project management when there is a standard to meet.

The other benefit that has been articulated in holding up the Solid Waste Management Plan and responsibilities, and the Board has decided to be a leader in a variety of different areas in the environmental field. That is the benefit that comes by being a leader and having a demonstration project that can be held up to the community to say that the County is committed to being green by having the public awareness around LEED that goes with being a green building.

Those are two major benefits to having LEED Certification. Clearly there is a cost associated with it. There are a number of environmental fields the Board has taken on over the years, whether resource recovery or recycling, or green gatherings as approved earlier today.

Commissioner Ortega said it is about procedure, about “wow” it is about recycling, reuse, and all those things. It is not about the typical way of development. That is part of why we go through the procedure for the certification process.

Mr. Mangine said it is a difficult topic as we begin to look at it as a process, if you only thought of things financially, construction hard costs. It is very difficult to find a line that says if you do this, you get a certain payback. There are many things that take place within the certification process that go beyond that to calculate in the future. Part of the US Green Building Council commissioning piece is that you commission the building, which is an additional piece built in; you get third party folks to look at the systems, and it is a prerequisite if getting a building certified; you have to spend the money.

The decision to go Silver or Gold does not have to be made today, but the decision whether or not to go LEED Certified would need to be made. That begins at Phase 2 with the designing. The applications then go to the US Green Building Council. The cost for the US Green Building Council process, including that commissioning, which is about \$55,000, is about \$138,000. Possibly within a month, the decision would have to be made. It is a hard decision, but staff would like direction on whether the Board would or would not want to do the LEED Certification.

Commissioner Reinhardt had not realized that decision would have to be made today. It complicates things as to identification of funding sources for the certification side. She believes the County should make the investment in the environmental aspects of the building, and it seems clear that we could get up to the Gold level without a great deal of additional funding. At the Silver level,

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certification costs are shown on page 36 at \$101,300. At the Gold level on page 37, it is shown at \$91,000 – it goes down.

Mr. Mangine explained the figures on page 37 for the Gold level: \$91,000 would be for the US Green Building Council (USGBC); \$51,600 would be for the County's engineering and designing and tracking mechanisms; and \$216,000 in hard construction costs. That is the total package of \$358,600 to get to the Gold level.

Commissioner Reinhardt said that would be the total. The cost to the USGBC would be less for the Gold level than the Silver level, but \$91,000 is still a lot of money. A decision to be made by the Board today is not whether it is Gold or Silver, but whether or not to go for certification.

Mr. Mangine said that is what he has been told by the project manager, and said it could have been better clarified in the documentation. If the decision is not made today, it must be made in a very short period of time. If this project is approved today, staff will be working hard to get this out to bid as early as possible.

Commissioner Reinhardt said there will be two Board meetings that would fall within a month. We still need to know the financing plan, including the financing plan for the certification. She is not prepared to make the decision on the certification costs today. She would like to pursue that to see the LEED Certification at Gold. She would want to pursue the one education program; the water feature sounds wonderful; and to get the financing plan, including the question about the \$400,000 grant, and whether that could be unallotted. She is uncomfortable making a commitment to the certification portion of that today. In the main motion, she would like to see the LEED Certification part come back to the Board at the first or second meeting in January.

Commissioner Reinhardt said with the current economic issues, it would make sense to stop the overall project – the reality is that it would end up costing more because the bonds have already been let, and money would not be saved by stalling this project.

Commissioner Carter said this is in such synchrony with the Board's goals as it applies to leadership in greening Ramsey County, and looking forward to green jobs with opportunities to use grant funds, to use potential funds from the US Government in the Federal stimulus package. Because there is a value for certification, in particular, for the higher certification as it applies to education and the availability of a site to others throughout the State, that we may have the opportunity to work with the State in looking at the potential for covering the certification costs. She is not prepared to make the decision on certification today. It would be helpful if these issues could be investigated within a month. She would support the amendment suggested.

Commissioner Bennett asked what the \$400,000 grant could be used for.

Ms. Nemitz said the grant specifies construction costs, but it cannot supplant the current project budget. It could be used for some of the things in the plan. If a boiler is made more efficient, and it is more costly, that would be a legitimate construction cost. There are many things within the package that the library construction grant could fund. A piece she would also need clarification on is the certification piece itself. A State library construction grant has many things that have to be agreed to, and should be looked at carefully. \$400,000 is a significant sum, but it would fund things in the first column and potentially in the second column. She is unclear about the third column. She would like clarification if the grant could fund the project component of a demonstration project. A demonstration project around water quality has been discussed, for example a rain garden. There could be a series of museum boards explaining how the water is being cleaned, why water quality is important, etc.

Commissioner Bennett said the County has committed to the bonding for the capital improvement; could those funds be used for anything else?

Julie Kleinschmidt, Director, Budgeting and Accounting, said an issue of \$6.45 million was sold in 2008 to finance this project. The County is anticipating a \$9.5 million sale in the spring of 2009. The money could not be used for another project, operations or a shortfall.

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Ms. Nemitz said the Library levy is for suburban residents only.

Commissioner Bennett asked what would happen to that money if this project were delayed.

Ms. Kleinschmidt said there are costs in this project, and some money has already been spent. The remainder of the \$6.4 million could only be used to retire the debt, and the debt could not be repaid. There is an early payment clause, but it is far into the future.

Commissioner Rettman said she arrived at different numbers from those given by Commissioner McDonough. The \$300,000 for additional demonstration is not included in the budget, and it is in addition to going to the Gold standard of \$385,500. Now it is at \$685,600, much more than what she thought she had heard.

Commissioner McDonough said the numbers he used, the \$249,000 for Silver, and \$600,000 for interim costs, is \$850,000, or 5% of the budget. The \$350,000 for the demonstration project is not in the budget. He said the budget could be reduced by 5% and still have the same quality project at the end.

Commissioner Rettman said she would support the interim move. She is not about the “wow” feature as referred to by Commissioner Ortega. If we went out for bid and the bids came in lower, that would give a funding source, there might be some other opportunities in the \$400,000 grant, and other sources, but she does not want to increase this budget. She is concerned about making a decision on certification before the bid. The document is written that the existing project is certifiable, with no change in design or additional cost to the project. That means this can go out for bid, and if it is already certifiable, can’t a decision be made after going out for bid, to find out if there are other dollars to do this?

Commissioner Rettman had previously suggested Ms. Nemitz find other money for the water demonstration project. There are several watersheds and other sources. This should go out for bid, have the review on whether this could be unallotted, to come up with the \$685,600 budget. That is what she thought she heard Commissioner Ortega say. It would be the way to go, and it would not change the proposed resolution before the Board today. She does not want to vote against the Library. This County should stand for the project, rather than getting a plaque. It doesn’t mean some of these things can’t be done. If this is already certifiable, why can’t we go out for bid? It gives plenty of time for the dollars Ms. Nemitz and Commissioner Ortega talked about, and we could look at how the bid comes in. If it comes in over bid, some things would have to be cut.

Mr. Mangine said he understands the concerns. He feels the Board could move forward with the budget today, whether it is agreed to go through a certification process, Silver to Gold, or to put it into a demonstration project. The team could get this out for bid, find out where the bids come in, take the time to find out how real the grant is, and work with Environmental Health. The project manager is correct that the team of designers should be told up front before getting into the construction documents which way we would be going, but Mr. Mangine believes there is a way to move forward without that. If the Board approves this project to move forward, staff would come back to the Board during the construction document design period about the time this would be going out to bid when they would have a better idea what things cost as there is more detail available at that time. The funding sources could then be discussed, the “wow” factors, and any other pieces that would be in addition to this budget. He felt the design could be carried on without hindering the process and still make it happen.

Commissioner Ortega said the “wow” factor was something he may have picked up from Mr. Mangine, but something he might take ownership of because to him it means something you have pride in. This is not so much about just building a building, it is about the procedures, process, and direction used going into the future for recycling and reuse of materials. It is about setting an example in the region, in the State, and heading into the future. This is not just about a piece of paper; it is the process and procedure to get it. The leadership in Washington now is about the “wow” factor, and in

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the current economy, is a shining light, and that is what we need.

Commissioner Bennett asked about the total budget for the project.

Mr. Mangine said the total budget is \$17,197,763.

Commissioner Bennett asked if the Board accepts the \$400,000 grant, would that be added to that amount.

Ms. Nemitz said that would be brought back to the Board as a separate line item because there are strings attached to the grant.

Commissioner Bennett said this was previously discussed, and that it would be over and above - \$17,197,763 plus the \$400,000 to be used for something like water gardens.

Ms. Nemitz responded affirmatively.

Commissioner McDonough said other dollars are still taxpayer dollars, and they would still be paying for a certificate that we could have just as much pride, have the “wow” factor, do all the education pieces, and not have that payment. The board has talked about the difference between Silver and Gold and the costs going down, just as the project is, and it is certified, that is \$138,000 just to get the certificate and not doing anything different to the project. The solution is not to find other dollars if we are fortunate enough to get a \$400,000 grant, he would not be supportive of using \$101,000 to buy a Silver certificate. He would be supportive of finding other ways to maximize what would be in that building to be proud of to show off to the community. That money could be taken and have real value with something hard and concrete that gives payback. Even along Commissioner Rettman’s scenario, he could not support moving forward on this. He would support identifying and utilizing grant opportunities to add value to the building and how people use it; add value to the building that people have to pay the ongoing operating costs, but could not support paying for a certificate.

Commissioner Reinhardt suggested voting on the main motion for the library, and then she would offer a separate motion that would direct staff to develop a budget and a financing plan to get us to the LEED Gold Standard, and one education project for the Board consideration. In addition, the Board would ask that the issue of the certification costs be back to the Board for consideration no later than January 13, 2009. The budget and plan minus the certification costs would take longer than that. If we need to make a decision on the certification costs is why she would break it into two.

Commissioner Reinhardt said there are some potential financing sources; one not yet discussed is the Clean Water Act Amendment, the 3/8ths cent sales tax that is going to include some educational components for clean water – the PCA funding for the certification might be a potential source – the Environmental Fund – the stimulus package – the \$400,000 grant if it is not unallotable. We should try to have as much information as possible regarding environmental standards and educational components. Is the certification cost worth it to us? She thought Commissioner Ortega might want to move the primary motion and then she would offer a secondary motion.

Commissioner Bennett asked if we are talking about the numbers on page 42.

Chair Parker responded affirmatively.

Commissioner Bennett pointed out that there is nothing there about certification. Commissioner Reinhardt responded affirmatively.

Commissioner Bennett suggested putting in “plus \$400,000 grant”.

Chair Parker said that would not be put in at this time.

Commissioner Rettman said she’d heard staff would come back when the bid documents were ready, not necessarily, January 2009. They would make that determination when it is ready, when there is more detail on the numbers, rather than speeding it up. She asked if that is correct.

Mr. Mangine said that was his flip/flop position. Staff would come back when they get everything done.

Commissioner Rettman wanted confirmation that a date was not put in artificially.

*(Continued)*

Commissioner Reinhardt said she misunderstood, and was why she put in the date; however, we are not at that motion yet.

Commissioner McDonough said it was his understanding that the recommendation from the Library Board, including the \$249,000 for Silver Certification, was included in the \$17,197,763, so we would increase the budget to approve moving forward on the Silver Certification.

Ms. Nemitz said it is not included in the current budget; it would be in addition to it.

Commissioner McDonough said he would not support this because this budget still doesn't include the \$600,000 for temporary services, which he believes could reduce this budget and costs when the assessment presented only assessed our libraries and utilization of our libraries with Roseville being closed, not assessing how people would utilize St. Paul, Washington County, Anoka County libraries. No matter what we do, there is going to be an impact to this community. He is supportive of the project; it is a great project, but not to pay \$600,000 to set up a temporary storefront.

Commissioner Bennett asked what it would cost if we close the library, have a place for staff, and storage for the books. Have those costs been added up, and if not, they would have to come off the \$600,000.

Mr. Mangine referred to handwritten page 2, Option 3, with the total at \$525,000. It would cost about \$75,000 for moving costs out of the \$600,000; the rest are in the budget.

Ms. Nemitz said all the staff would be moved to the remaining six libraries and be open 63 hours at each library. When the Maplewood Library closed for two months, the increases at White Bear and North St. Paul were around 60-65% so she could justify using staff in the other libraries.

Commissioner Bennett moved to amend the motion to remove the interim library services and strike the \$525,000, seconded by Commissioner McDonough.

Roll Call: Ayes – Bennett, McDonough – 2. Nays - Reinhardt, Rettman, Carter, Ortega, Parker – 5. The motion on the amendment failed.

Commissioner Ortega introduced the draft resolution, seconded by Commissioner Rettman.

Commissioner Reinhardt moved to amend the draft resolution to direct staff to develop a budget and financing plan, to include options to take the Roseville Library to the LEED Gold Standards, and educational/demonstration projects, and return to the County Board for consideration, seconded by Commissioner Ortega.

Commissioner Rettman said that would be contingent on something else. She did not hear most of the options being looked at as they are coming from other sources that may or may not have been generated in terms of property taxes. They may have been generated with sales tax or other types of things. She does not want to commit to going to that level at all, it is just for consideration.

Commissioner Bennett said this doesn't commit the Board to any money so he is comfortable with that. He would like to include what the value is, what the benefit is. The only value he has seen is to the educational component. The fact that we would have a certificate, does it do anything for us in the future? He thinks that is what Commissioner McDonough is looking for. If there is something there, let's find the value.

Chair Parker said it is not just a piece of paper or certificate, it is the process to go through, and that we would be learning a lot about all the different ingredients as we go – the actual learning process for ourselves is one thing -- the learning process for the public is very important. It may be learned that there are some things not worth doing, but that is just as important as learning what is valuable to do. That is why this is done. It takes people into the next paradigm, it is a whole different way of building buildings, and they realize that without providing some incentive, most people probably aren't going to take those chances, take the extra time and energy to do the exploration. This process is a big commitment, but it is an important one, both for what the County would learn, as well as what the public can learn about the process, as well. She supports going forward with LEED Certification. From what

*(Continued)*

she has heard from others who have gone through the process such as the Wilder Foundation with their new building on University, they are excited about it and felt it was worthwhile to go through the process.

Chair Parker referred to Commissioner Reinhardt's motion about the certification plus "one" educational piece. She had seen an email about some other things that might be incorporated into the project, one having the public recycle their glass to become part of the floor. She would not want to be limited to just one thing; there might be more things that would be terrific ideas. She likes the idea of this coming back to the Board, giving staff direction that this is the direction the Board would want to go, but she would like to see it open for the possibility of more ideas.

Commissioner Bennett said the Public Works Facility was built with 87% of the previous building recycled and reused. The glass was ground up and used in road materials.

Commissioner Reinhardt was specific in the way she worded her motion because funding sources are complex, even the \$400,000 grant, which has tails, but are they worth it. That discussion is needed. As to the "one" educational project, she was going by what the Library Board had approved. She is open to educational projects. This is just for our consideration. We could pick and choose from the ideas. Getting up to the standards, there may be some things we may think are of more value than others. She is fine with making that an educational project. There is no commitment to move forward with any of this.

Chair Parker asked how long before staff would bring this back.

Mr. Mangine said there is no exact time, but they would need to go through this with the professionals to come up with a timetable, which he sensed might occur very quickly. They would be able to provide more details to find out where they are in the bid process; the better the details, the better the cost estimating. They may know at that point how much money, if any, we could afford within this. He would like to have the time to get that. The way Commissioner Reinhardt phrased the resolution would give them time to come back later.

Commissioner Rettman asked if that is 'whenever'.

Commissioner Reinhardt said that was her intent.

Roll Call on the draft resolution, as amended to direct staff to develop a budget and financing plan, to include options to take the Roseville Library to the LEED Gold Standards, and educational/demonstration projects, and return to the County Board for consideration. Ayes – Reinhardt, Rettman, Bennett, Carter, Ortega, Parker – 6. Nays – McDonough – 1. (2008-386)

WHEREAS, On December 18, 2007, the Ramsey County Board approved the 2008-2013 Capital Improvement Plan and the 2008 Capital Improvement Program Budget, including funding for the Ramsey County Library in Roseville's Renovation and Expansion Project in the amounts of \$7,780,627 and \$9,417,136, for 2008 and 2009 respectively; and

WHEREAS, On March 18, 2008, the Ramsey County Board ratified the Library Board's selection of McGough Construction Co., Inc., to provide Phase I Construction Manager/Design services for Ramsey County Library in Roseville Renovation and Expansion Project; and

WHEREAS, On March 18, 2008, the Ramsey County Board also directed the Ramsey County Library and Property Management staff to return to the Ramsey County Library Board and the Ramsey County Board for a discussion on the following items prior to final approval of the Project Budget, Schedule and Financing Plan:

- Interim Service Model Options
- Information Services Disaster Recovery Site Options

*(Continued)*

- “Green” Building Options; and

WHEREAS, On November 5, 2008, the Ramsey County Library Board unanimously approved the Project design and the Gross Maximum Price for the Project, and approved continuation with McGough for Phase II of the Project; and

WHEREAS, On December 10, 2008, the Ramsey County Library Board executed the Part 2 Agreement and Purchasing Agent Agreement with McGough, the Purchasing Agent Agreement, and approved the terms of an interim services lease with FJR & RJR Investments, LLC to lease 20,285 sq ft at the Twin Lakes Corporate Center III, with the recommendation that the Ramsey County Board ratify its action; and

WHEREAS, The Ramsey County Library and Property Management have presented an update on the Project Phase I activities, options on the three items, a Project budget, a Project schedule, and a Project financing plan; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby accepts and approves the budget, schedule, and financing plan for the Ramsey County Library in Roseville Renovation and Expansion Project; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners hereby ratifies the approval by the Ramsey County Library Board of the Part 2 Agreement with a Project Gross Maximum Price of \$9,841,632 and the Purchasing Agent Agreement with a cost of \$3,323,810, with McGough Construction Co., Inc., 2737 Fairview Avenue, St. Paul, Minnesota 55113, for Phase II of the Ramsey County Library in Roseville Renovation and Expansion Project; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners hereby authorizes the Chair and Chief Clerk to execute the Part 2 Agreement and the Purchasing Agent Agreement, subject to final approval by Ramsey County Library, Property Management, Budgeting and Accounting, and the County Attorney’s Office; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners hereby ratifies the approval by the Ramsey County Library Board of the terms of an interim services lease with FJR & RJR Investments, LLC, c/o Ryan Companies US, Inc., 50 South Tenth Street, Suite 300, Minneapolis, Minnesota, 55403-2012, for approximately 20,285 rentable square feet in the Twin Lakes Corporate Center III, 2680 Arthur Street, Roseville, Minnesota, 55113, for a term of 15 months beginning April 1, 2009 through June 30, 2010, at a base rent rate of \$9.00 per rentable square foot plus additional rent for operating costs and taxes, and utilities, subject to final approval by the Ramsey County Library, Property Management, Budgeting and Accounting, and the County Attorney’s Office; and Be It Further

RESOLVED, That the Ramsey County Board of Commissioners hereby authorizes the County Manager to make all necessary payments and budget adjustments, and execute contracts, agreements, and amendments, within the budget for the Ramsey County Library in Roseville Renovation and Expansion Project; and Be It Further

RESOLVED, That the Ramsey County Board of Commissioners hereby approves a temporary cash loan of up to \$500,000 from the General Fund to the Capital Projects Library Construction Fund to be repaid from 2009 bond proceeds when available; and Be It Further

*(Continued)*

RESOLVED, That the Ramsey County Board of Commissioners hereby directs staff to develop a budget and financing plan to include options to take the Roseville Library project to the LEED Gold standards and educational/demonstration projects, and return to the County Board with said information.

Individuals present for the Library discussion were recognized: Matt Anderson, Ramsey County Library Board; Mayor of Roseville Craig Klausing, and Tammy Pust, Roseville City Councilmember; former Mayor of Falcon Heights, Sue Gehrz, now Director of the Friends of the Ramsey County Library; and Library staff, Lynn Wyman and Bill Michel, Roseville Library; and Fred Shank, Property Management.

Chair Parker thanked everyone for work they have and will continue to put in on this project.

EMERGENCY COMMUNICATIONS – Consultant and Financing Plan for a Staffing Study for the Emergency Communications Center

Commissioner Bennett introduced the following resolution and moved its adoption, seconded by Commissioner McDonough.

Commissioner Bennett had spoken several times with Scott Williams, Director, Emergency Communications, and cited several newspaper articles on this staffing study. The Policy Dispatch Committee recently met. The County Board is on record to have the best emergency communications center possible. He had asked for assurance that the recommended company for this contract is one of the best. He pointed out that this is not a local consultant.

Mr. Williams said there was an excellent response to the Request For Proposals (RFP), with sixteen responses from eleven states. Direction to staff had been to find a nationally recognized consultant to do a staffing study for the Dispatch Center. They reviewed many excellent proposals, with a selection committee including one of the members of the Dispatch Policy Committee and a chief from a local police department. The consensus of that group was that this was the strongest proposal. They have done studies for New York City, Washington DC, Fulton County, Atlanta, Tallahassee, Florida, and a number of other dispatch centers. Their list of projects most closely matches what we were looking for, and was the strongest contender in terms of the list of projects. The qualifications of the principles were excellent. Their grasp of the scope of the work and articulation of the methodology was the best of all the proposals, indicating that they had paid attention to what we were asking for, and is proposing a project that met our needs very precisely.

Commissioner Bennett said the newspaper article had stated complaints are down, and issues are being addressed.

Mr. Williams said call answering times are very good; 95-96% answered within 10 seconds, which exceeds the operating goal of 90% of calls answered within 10 seconds. The staffing study comes at a good time. They have been operational for a little over one year, and this is a great time to look at staffing and operations, for an outside perspective on where we are at.

Commissioner Bennett asked if more people are being hired. Mr. Williams responded affirmatively. The latest group of trainees is being signed off, and the next group of recruits will be tested in February.

Commissioner Bennett asked if the sixteen people who have left are an average.

Mr. Williams responded that the overall turnover rate department-wide compared to other departments of emergency communications nationwide puts us within 1%. The turnover rate is highest in the earliest tenured employees, those who have been employed for one year. That is probably similar to any other service industry. This is a perfect opportunity for this nationally recognized staffing consultant to look at our testing, recruiting, and training processes, and where we can make improvements to do even better.

*(Continued)*

Commissioner Bennett asked his questions to assure the public that when they call 911, their call will be addressed timely and appropriately, and the County Board feels strongly about that. He suggested to the Interim County Manager that the County Board receive a report once or twice a year until the Dispatch Center has made any necessary improvements.

Commissioner Rettman said the County Board worked hard with the municipalities when the Dispatch Communications Center was being merged. Some of the issues continue in the pay differentials, but that was discussed in the options. She pointed out that 50% of calls are coming from cell phones.

Mr. Williams said the percent is closer to 60% of calls from cell phones.

Commissioner Rettman said representatives on the Metropolitan Emergency Services Board (MESB) also need to look at that and how it changes some of the dynamics, especially with the next generation 911 system and the possibilities. If we are going to have this study, it will be important to look into the future for those realities.

Commissioner Bennett said a presentation was held at the MESB on the future 911. Almost 50% of people in the metropolitan area today do not have a hardwire phone, they are using cell phones, which explains the numbers of calls. Calls can usually be pinpointed within 300 feet if the phone has a chip in it. There are many complex issues to be dealt with regarding cell phones and computers. Mr. Williams is in charge of the Technology Committee on the MESB.

Commissioner Reinhardt said the County Board has taken the Emergency Communication Center issues very seriously. The Center has exceeded standards on call answering. It is important to understand that issues are brought to the attention of Mr. Williams as soon as possible, and he has checked into every issue that has come up. She pointed out that there were problems before the Center was created; in fact, there are fewer problems now than before. Cell phones do complicate things. With the White Bear Lake system in place, and with the Ramsey County system in place, people are safer than they were before, and we will continue to make sure that we meet, or exceed, every standard we set up.

Chair Parker said three months seems to be a long time for the staffing study. Did Ramsey County set up that time period in the RFP, or was that set up by the consultant?

Mr. Williams said Ramsey County set up that timetable, which is a fairly aggressive timetable, given the responses from some of the proposers. The contract has yet to be negotiated and executed with the vendor, and the County needs the bulk of the consultant work completed by the first part of March. By the time they get mobilized and finish the bulk of their work, this is about a two-month process.

Commissioner Bennett stated that when talking with any of the squads using the radios, he has gotten only compliments, and asked that be conveyed to Mr. Williams' staff.

Roll Call: Ayes – Reinhardt, Rettman, Bennett, Carter, McDonough, Ortega, Parker – 7. Nays – 0. (2008-387)

WHEREAS, On September 23, 2008, by Resolution 2008-299, the Ramsey County Board of Commissioners authorized the issuance of a Request for Proposals (“RFP”) for a Staffing Study of the Ramsey County Emergency Communications Center (“RCECC”); and

WHEREAS, The RFP was broadly advertised nationally by Contract and Analysis Services and 16 proposals were received from firms in 11 states; and

WHEREAS, The appointed Proposal Evaluation Team (“Team”) members were: Scott Williams, Director of Emergency Communications; Mary Karcz, County Manager Representative; Bill Blesener (Mayor, Little Canada), Dispatch Policy Committee Representative; David Thomalla (Maplewood

*(Continued)*

Police), Dispatch User Committee Representative; and Kent Therkelsen (Dakota County), Administrator from another public safety dispatch center; and

WHEREAS, The written proposals were evaluated by the Team in accordance with the Board's Evaluation of Proposals: Rules and Guidelines using the selection criteria identified in the RFP, including experience with staffing evaluations for large, complex dispatch centers; and

WHEREAS, Following evaluation of the proposals, the Team agreed unanimously that Winbourne & Costas, Inc. had the best experience with complex dispatch centers; a thorough understanding of the project; a well thought out, thorough, and clearly presented methodology for the analysis; the ability to meet the project timeline; and a reasonable cost; and

WHEREAS, The Team recommends that the County Board approve a contract with Winbourne & Costas, Inc. as the consultant to perform the RCECC Staffing Study, which recommendation the Emergency Communications Department supports; and

WHEREAS, The Financing Plan for the study is to use funds available from the 2008 Emergency Communications Department operating budget; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners approves the recommendation of the Proposal Evaluation Team to award a contract to Winbourn & Costas, Inc., 1411 K Street, NW, Suite 200, Washington D.C. 20005, as the consultant to complete a Staffing Study of the Emergency Communications Center for a sum not to exceed \$62,822, inclusive of fees and reimbursable costs; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners approves the Financing Plan for the Staffing Study of using available funds from the 2008 Ramsey County Emergency Communications Department operating budget; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to negotiate and execute a contract with Winbourne & Costas, Inc., subject to approval by the County Attorney's Office and the Office of Budgeting and Accounting; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to execute amendments as necessary to complete the RCECC Staffing Study.

COUNTY MANAGER – Amendment to Agreement Between Ramsey County and Jeffrey Van Wychen for Consulting Services to the Property Tax Study Project for 2009

Commissioner Reinhardt introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Ayes – Reinhardt, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – Rettman – 1. (2008-388)

WHEREAS, Since 1998, Ramsey County has entered into agreements with Jeffrey Van Wychen ("Contractor") to provide consulting services to the Property Tax Study Project ("Project"); and

WHEREAS, The Contractor has provided consistently reliable and valuable services to the Project; and

***(Continued)***

WHEREAS, Pursuant to Resolution 2007-409, the County executed an Agreement with the Contractor for Project services for the period from January 1, 2008, through December 31, 2008; and

WHEREAS, The current member agencies of the Project (Ramsey, Hennepin, and St. Louis Counties; the Cities of Saint Paul, Minneapolis, and Duluth; and the Saint Paul, Minneapolis, and Duluth Public School Districts) have recommended that an Amendment to the Agreement be executed with the Contractor for consulting services for the period from January 1, 2009, through December 31, 2009; and

WHEREAS, As Project Manager/Fiscal Agent, Ramsey County is authorized to execute the Amendment to the Agreement with the Contractor; and

WHEREAS, For 2009, the cost of services under the proposed Amendment is \$96,000, inclusive of fees and expenses, which represents no increase over the cost during 2008; and

WHEREAS, Each entity will pay \$10,750 to Ramsey County toward the cost of the services, and Ramsey County, as Project Manager/Fiscal Agent, will pay \$10,000; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners authorizes Ramsey County's participation in the Property Tax Study Project for the period from January 1, 2009 through December 31, 2009; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners approves the Amendment to the Agreement with Jeffrey Van Wychen, 140 Melbourne Avenue SE, Minneapolis, MN 55414, for consulting services for the Property Tax Study Project for the period from January 1, 2009 through December 31, 2009, at a cost of \$96,000, inclusive of fees and expenses, of which Ramsey County's share is \$10,000; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to execute the Amendment to the Agreement with Jeffrey Van Wychen, on behalf of the Property Tax Study Project and the participating units of government; and Be It Further

RESOLVED, The Ramsey County Board authorizes Ramsey County to act as the Project Manager/Fiscal Agent for the Project and to bill the other eight member units of government, in the amount of \$10,750 each, for services provided by Jeffrey Van Wychen for the period from January 1, 2009 through December 31, 2009.

COUNTY ATTORNEY – 2009 Salary Rate for the Ramsey County Attorney

Commissioner Reinhardt introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Ayes – Reinhardt, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – Rettman – 1. (2008-389)

WHEREAS, The Ramsey County Board of Commissioners is required by law to set the salary of the elected Ramsey County Attorney in accordance with Minnesota Statutes 383A.281; and

*(Continued)*

WHEREAS, The practice of the Ramsey County Board of Commissioners for setting the annual salary of the elected Ramsey County Attorney is to: (a) invite the elected official to make a written salary request to the Board; and (b) set the annual salary of the elected official in December of the year prior to which the salary rates are to take effect; and

WHEREAS, The Ramsey County Attorney has submitted a written communication requesting a salary of \$146,497 in accordance with the County's practice; Now, Therefore, Be It

RESOLVED, That the Ramsey County Board of Commissioners sets the annual salary for the elected Ramsey County Attorney at \$146,497 effective January 1, 2009; and Be It Further

RESOLVED, The Board authorizes the continuation of the matching contribution to deferred compensation in line with the Agreement between Ramsey County and the Local #8 – County Attorneys of Council 14 of the American Federation of State, County and Municipal Employees (AFSCME).

SHERIFF – 2009 Salary for the Ramsey County Sheriff

Commissioner Reinhardt introduced the following resolution and moved its adoption, seconded by Commissioner McDonough. Roll Call: Ayes – Reinhardt, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – Rettman – 1. (2008-390)

WHEREAS, The Ramsey County Board of Commissioners is required by law to set the salary of the elected Ramsey County Sheriff in accordance with Minnesota Statutes, 383A.281 and 383A.282; and

WHEREAS, The established practice of the Ramsey County Board of Commissioners for setting the annual salary of the elected Ramsey County Sheriff is to: (a) invite the elected Sheriff to make a written salary request to the Board of Commissioners; and (b) set the annual salary of the elected Sheriff near the end of the year preceding the year in which the salary rates are to take effect; and

WHEREAS, The Ramsey County Sheriff has submitted a written salary request to the Board of Commissioners in accordance with the County's established practice; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners sets the 2009 annual salary for the elected Ramsey County Sheriff at \$135,631; and Be It Further

RESOLVED, The Board authorizes an annual uniform/clothing allowance for the Ramsey County Sheriff in the amount of \$1,250; and Be It Further

RESOLVED, The Board authorizes a matching contribution to deferred compensation for the Ramsey County Sheriff equal to that approved for Ramsey County Deputy Sheriffs in their contract for 2009.

SHERIFF – Ratify Memorandum of Understanding for Sheriff Detail at Presidential Inauguration

Commissioner Reinhardt introduced the following resolution and moved its adoption, seconded by Commissioner Carter.

Commissioner Bennett said it is an honor for the Sheriff to be asked to assist with providing supplemental uniformed police presence during events related to the 56<sup>th</sup> Inauguration of the President

*(Continued)*

of the United States. He asked Undersheriff David Metusalem if the Sheriff's Office will be able to handle operations here with the commitment of 30 officers for the inauguration, and if they will be able to pay for replacements for them. Undersheriff Metusalem responded affirmatively.

Commissioner Rettman said the Sheriff would still be tapping into the contingent reserve, so this is in addition to that. The Sheriff always comes to the County Board for overtime pay. If the County could do without 30 officers and have backfill, then they could return that money to the taxpayers. Undersheriff Metusalem responded that the two are not directly related.

Commissioner Bennett asked if the Sheriff's Department would be reimbursed to pay for the travel and people going to the inauguration, as well as the salaries to backfill replacements. Undersheriff Metusalem responded affirmatively.

Commissioner Bennett asked if the Sheriff would be putting 30 officers on duty who are not currently on duty by paying them overtime, and get reimbursed for it. Undersheriff Metusalem responded affirmatively.

Roll Call: Ayes – Reinhardt, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – Rettman – 1. (2008-391)

WHEREAS, On January 20, 2009, the 56<sup>th</sup> Inauguration of the President of the United States will be held in Washington, D.C.; and

WHEREAS, Due to the current high threat level in the Capital, the Metropolitan Police Department of Washington, D.C. has requested assistance from police agencies throughout the nation, including the Ramsey County Sheriff's Office, with providing security at the Inaugural events and at sites around the City; and

WHEREAS, The Ramsey County Sheriff's Office has tentatively committed 30 sworn officers to join officers from the Minnesota State Patrol, Hennepin County, the City of Minneapolis and the City of St. Paul in assisting with security at the Inaugural events; and

WHEREAS, All costs incurred by Ramsey County for participation in the Inauguration security will be reimbursed by the Metropolitan Police Department; and

WHEREAS, A Memorandum of Understanding between Ramsey County and the Metropolitan Police Department of Washington, D.C. was required to be submitted by December 1, 2008; and

WHEREAS, The County Manager signed the Memorandum of Understanding on behalf of Ramsey County to ensure our ability to participate in this event, subject to ratification by the County Board; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners ratifies the execution approval by the County Manager of the Memorandum of Understanding between Ramsey County and the Metropolitan Police Department of Washington D.C.; and Be It Further

RESOLVED, The Board authorizes the County Manager to establish a project budget estimating the reimbursement revenue for the travel and salary costs for providing security assistance at the Inauguration events.

BUDGETING AND ACCOUNTING – Per Diem Rate Report – 2007

*(Continued)*

Commissioner Reinhardt introduced the following resolution and moved its adoption, seconded by Commissioner Ortega.

Commissioner Rettman asked if the rates are the same as in 2007.

Julie Kleinschmidt, Director, Budgeting and Accounting, responded affirmatively.

Commissioner Bennett pointed out that the Law Enforcement Center is now costing Ramsey County \$1.5 million. The actual cost is \$108 a day to house State prisoners -- the State is paying the County \$9 a day.

Roll Call: Ayes – Reinhardt, Rettman, Bennett, Carter, McDonough, Ortega, Parker – 7. Nays – 0. (2008-392)

WHEREAS, The County Board authorized the County Manager to approve per diem rates charged at County facilities for out-of-county and federal prisoners in accordance with Administrative Code 3.40.57a; and

WHEREAS, The County Manager is required to furnish a report annually to the County Board regarding the per diem rates in accordance with Administrative Code 3.60.00f; Now, Therefore, Be It

RESOLVED, The County Board hereby accepts the Report for 2007 on the following County facilities:

- Law Enforcement Center
- Boys' Totem Town
- Juvenile Service Center/Detention
- Ramsey County Correctional Facility (Workhouse)
- Detox Center

COUNTY MANAGER – Approval of the 2009 Amended Operating Budget, the 2009 Tax Levy, and the 2009 Capital Improvement Program Financing

Commissioner Ortega introduced the following resolution and moved its adoption, seconded by Commissioner Reinhardt.

Chair Parker commended Commissioner Reinhardt who has been the Budget Chair through this process.

Commissioner Reinhardt said the County Board spent many days deliberating the proposed budget, and went through every line item. This is the second year of the County's two-year budget. With the unallotments and the budget problems being faced by the State, the County will have to look at what we would have to do to make cuts. However, this budget strikes a fair and reasonable balance. It is always difficult to set the levy at something that maintains the level of service needed, not just in the safety net, but in some of the other services that are expected and needed within our community -- everything from roads and libraries, human services, public safety -- and do it in the most cost-effective way possible. That is what this budget represents.

There is a lot of work ahead. Working with the Association of Minnesota Counties and other partners, and the business community, everybody is going to be working on difficult issues in a very difficult budget year. We are not out there by ourselves, but we need to make sure we are as diligent as possible in spending less and maintaining that safety net. The levy increase is below the levy limit put in place by the Legislature, and she is proud we were able to cut \$1.5 million out of the proposed budget presented by the former County Manager. This is a difficult, complex process, and all concerns and compliments were heard on the services and the way the budget was put together. There is a lot of work ahead with all the partners as we move forward into 2009, and into the 2010-2011 budget cycle, which is where the real issues are with the State.

*(Continued)*

Commissioner McDonough pointed out that we did not levy the maximum amount allowed. Looking at local governments throughout the State, whether city or county, once levy limits were imposed, most backed into their budgets to figure out where their limit was. Levy limits can do the opposite effect of what some people who might support them can say they are doing – you back into a budget based on an already pre-determined amount. Ramsey County did not do that, but continued to look for ways to provide the services in this community. He has heard from others that Ramsey County is not being fiscally prudent by levying the maximum we were allowed, because once you do that, it goes off the table. Ramsey County has always left dollars on the table and never used the arbitrary number that the State would say is our levy limit, but looked at the budget as a whole, at the outcomes, and continues to do that even in these difficult times.

Commissioner Rettman said she had brought in a subset of amendments that were not accepted by the Board. However, as has already been articulated, there is a world of hurt out there. Her goal was to keep Ramsey County at the 2008 level and to reduce, rather than increase, the levy. She did not get it to a zero percent increase but did have it reduced beyond this amount. Since she voted that way, and believes that with the unallotments that are bound to happen and with the discussions held, her vote would now reflect that. She commended Commissioner Reinhardt on her work as Budget Chair.

Commissioner Bennett commended Commissioner Reinhardt and Commissioner Rettman for their work on the budget. He asked when we might hear from the Governor on the unallotments. Ramsey County's fiscal year goes from January to January. This is money we have already spent, that the State owes us.

Pat O'Connor, Interim County Manager, said the budget reflects what we know at this particular time. We may know yet this week what would happen with the unallotment – will the payments be delayed or eliminated altogether. That payment is due on December 26 and is payment for work the County has already done. The impact it would have on Ramsey County is to have it come out of our "savings account", the money the County has worked on to keep the AAA bond rating and to provide working capital for the County.

Commissioner Bennett pointed out that the budget books will still be needed. If this is anything close to what happened in 2003, involving a lot of money that was never replaced. Many things may have to be weighed.

Commissioner Reinhardt said Ramsey County did not wait, nor did we in 2003. We saw the handwriting on the wall, and started making cuts in June. We won't know if that was enough until the actual number is disclosed. There will be issues in 2009, and decisions will need to be made. Ramsey County has been thoughtful throughout the process and began making cuts. In 2003, other counties did not understand why Ramsey County was making cuts early, but realized how smart that was. She feels cautiously optimistic about where we are starting from because of that thought process, but there is a lot of work ahead, and we need to work with our partners in the municipalities, the Legislators, the Governor's Office, the business sector, the non-profit sector – everybody has to be at the table.

Chair Parker thanked Julie Kleinschmidt, Director, Budgeting and Accounting, Kathy Kapoun, and the rest of the staff who have worked so hard on this budget.

Commissioner Rettman clarified that this does not come out of "savings". The County Board made the determination many years ago to have a certain amount of money on hand to assure keeping the AAA bond rating, the responsibilities on unfunded liability, etc.

Roll Call: Ayes – Reinhardt, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – Rettman – 1. (2008-393)

*(Continued)*

WHEREAS, The Home Rule Charter for Ramsey County, Chapter 3, Section 3.02.F states that the County Manager shall prepare and submit the annual budget proposal and capital improvements plan proposal to the Ramsey County Board of Commissioners; and

WHEREAS, County Board Resolution 2005-068, dated February 15, 2005, authorized the County Manager to develop and implement two year budgets beginning with 2006 and 2007; and

WHEREAS, County Board Resolution 2007-412, dated December 18, 2007, approved the 2009 Budget of \$586,641,154; and

WHEREAS, The County Manager, on July 22, 2008, submitted the 2009 Performance Measures and Supplemental Budget to the Ramsey County Board of Commissioners, which included changes to the 2009 Budget previously approved by the County Board through June 30, 2008 in the amount of (\$280,730) and Budget Addenda in the amount of \$2,363,117; and

WHEREAS, The Ramsey County Board Budget Committee of the Whole met with County departments to discuss their Performance Measures on July 22, 29, and 30, 2008; and

WHEREAS, The Ramsey County Board Budget Committee of the Whole held a public hearing on August 8, 2008 to receive public input on the 2009 Budget; and

WHEREAS, The Ramsey County Board Budget Committee of the Whole held a budget hearing on August 19, 2008 to review the 2009 Supplemental Budget and approved budget addenda in the amount of \$1,841,160; and

WHEREAS, Included in the budget addenda approved on August 19, 2008 was an addendum to merge the St. Paul Joint Powers Agreement (JPA) Special Revenue Fund into the County General Fund for 2009 and transfer 2008 year-end fund balance from the St. Paul JPA Special Revenue Fund to the County General Fund with \$725,505 designated for Public Health purposes; and

WHEREAS, The Truth in Taxation Law requires the County to certify a proposed tax levy each year to the County Auditor on or before September 15; and

WHEREAS, The Ramsey County Board of Commissioners certified a proposed maximum tax levy of \$253,013,187 to finance the 2009 budget, an increase of 4.5% over the 2008 tax levy of \$242,063,050 on September 9, 2008; and

WHEREAS, The Ramsey County Board Budget Committee of the Whole held another budget hearing on November 18, 2008, and approved budget addenda in the amount of \$777,757; and

WHEREAS, The 2009 budget continues the 1.5% vacancy factor that was implemented effective January 1, 1999 to preserve the savings from vacant positions and use these savings to help finance the 2009 budget; and

*(Continued)*

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**TAX LEVY STATEMENT**

**Countywide Levy**

	Community		Public Safety			Lake			
County	Human	Debt	Radio System	Workforce	Nursing	Owasso	Emergency	Court House	
Revenue	Services	Service	Debt Service	Solutions	Home	Residence	Communications	& City Hall	
2009 Approved Budget	249,130,616	193,902,749	18,140,200	1,845,500	22,281,561	14,964,769	8,555,496	13,218,046	3,916,917
<b>Financing</b>									
Estimated Revenue	98,202,917	112,159,772	1,197,062	0	21,869,475	14,597,915	8,291,497	4,143,614	3,271,154
Other Tax Collections	2,452,710	415,000	0	0	0	0	0	0	0
Fund Balance	705,817	0	2,220,000	0	0	0	0	255,800	645,763
Subtotal	101,361,444	112,574,772	3,417,062	0	21,869,475	14,597,915	8,291,497	4,399,414	3,916,917
Property Tax Levy	147,769,172	81,327,977	14,723,138	1,845,500	412,086	366,854	263,999	8,818,632	0
Plus: Allowance for Uncollectibles	2,697,605	1,506,291	805,982	92,275	8,242	7,337	5,280	176,373	0
Total Tax Levy	150,466,777	82,834,268	15,529,120	1,937,775	420,328	374,191	269,279	8,995,005	0
Less: County Program Aid	11,538,484	6,013,448	0	0	0	0	0	0	0
Total Tax Levy After County Program Aid	138,928,293	76,820,820	15,529,120	1,937,775	420,328	374,191	269,279	8,995,005	0

	Countywide Levy				Suburban Only Levy				Total
	Ramsey County	Conservation	Non Tax	Total	Library	Library Debt	Library	Total	Countywide & Suburban Only
	Buildings	District	Funds	Countywide	Operations	Service	Technology	Funds	
2009 Approved Budget	9,238,491	446,578	43,152,046	578,792,969	9,299,516	2,046,265	100,000	11,445,781	590,238,750
<b>Financing</b>									
Estimated Revenue	10,050,332	415,520	40,296,138	314,495,396	960,652	0	0	960,652	315,456,048
Other Tax Collections	0	0	0	2,867,710	0	0	0	0	2,867,710
Fund Balance	(811,841)	0	2,725,907	5,741,446	0	407,500	0	407,500	6,148,946
Subtotal	9,238,491	415,520	43,022,045	323,104,552	960,652	407,500	0	1,368,152	324,472,704
Property Tax Levy	0	31,058	130,001	255,688,417	8,338,864	1,638,765	100,000	10,077,629	265,766,046
Plus: Allowance for Uncollectibles	0	621	2,600	5,302,606	144,603	81,938	2,000	228,541	5,531,147
Total Tax Levy	0	31,679	132,601	260,991,023	8,483,467	1,720,703	102,000	10,306,170	271,297,193
Less: County Program Aid	0	0	0	17,551,932	732,074	0	0	732,074	18,284,006
Total Tax Levy After County Program Aid	0	31,679	132,601	243,439,091	7,751,393	1,720,703	102,000	9,574,096	253,013,187

WHEREAS, The 2009 budget includes \$1,845,500 for debt service on a Public Safety Radio System; and

**(Continued)**

WHEREAS, Minnesota Statutes, Section 373.27, Subd. 2, authorizes counties to report the tax attributable to any levy to pay principal and interest on bonds or notes issued to finance public safety radio communications system infrastructure and equipment as a separate line on the property tax statement; and

WHEREAS, Minnesota Statutes, Sections 134.07 and 134.34 authorize the Ramsey County Board of Commissioners to levy a tax to establish and maintain a public library, which levy is to be made upon taxable property in Ramsey County, outside of any city or village wherein a free public library is located, or which is not already taxed for the support of any free public library; and

WHEREAS, The County Manager proposed to continue the allowance for uncollectible taxes at 2.0% for non-debt service funds; and

WHEREAS, The Ramsey County Board of Commissioners participated in a Joint Property Tax Hearing with the City of Saint Paul and Independent School District #625 on December 11, 2008 at 6:00 p.m. at the Arlington High School Great Room to discuss and receive public comment on its proposed final budget and property tax levy; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby approves the Amended 2009 Budget of \$590,238,750, with all changes noted in the Detail of Adjustments on file with the Chief Clerk to the County Board, an increase of \$19,293,030 or 3.4% increase over the 2008 approved budget of \$570,945,720; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners hereby approves the 2009 total tax levy of \$253,013,187, an increase of \$10,950,137 or 4.5% over the 2008 tax levy of \$242,063,050; and Be It Further

RESOLVED, By the Ramsey County Board of Commissioners that there be and hereby is levied in the year 2008 to be collected in the year 2009, a countywide levy on all taxable properties of \$243,439,091 and a suburban only levy for Libraries of \$9,574,096 on all taxable property in Ramsey County outside of the City of Saint Paul, as set forth in the following statement:

and Be It Further

RESOLVED, The Ramsey County Board of Commissioners approves the continuation of a 1.5% vacancy factor reduction in department budgets for 2009; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to monitor the savings that accrue due to the vacancy factor and to transfer vacancy factor savings if needed from departments that have excess savings to departments that need additional funds and to increase estimated revenues if needed to finance salary related costs due to the vacancy factor; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the 2009 tax levy of \$1,937,775 for the Public Safety Radio System Debt Service to be shown as a separate line on the property tax statement; and Be It Further

**(Continued)**

RESOLVED, The Ramsey County Board of Commissioners authorizes the 2009 tax levy of \$9,574,096 on suburban properties for Libraries as a separate line on the property tax statement; and Be It Further

RESOLVED, The Ramsey County Board of Commissioners authorizes the County Manager to merge the St. Paul Joint Powers Agreement (JPA) Special Revenue Fund to the County General Fund for 2009 and transfer 2008 year-end fund balance from the St. Paul JPA Special Revenue Fund to the County General Fund with \$725,505 designated for Public Health purposes.

COUNTY MANAGER – Approval of the 2009 Amended Operating Budget, the 2009 Tax Levy, and the 2009 Capital Improvement Program Financing

Commissioner Ortega introduced the following resolution and moved its adoption, seconded by Commissioner Reinhardt.

Roll Call: Ayes – Reinhardt, Bennett, Carter, McDonough, Ortega, Parker – 6. Nays – Rettman – 1. (2008-394)

WHEREAS, The Ramsey County Home Rule Charter, Chapter 10, Section 10.01 (a) (2), and Section 10.05, requires Ramsey County to prepare a five-year capital improvement program plan and capital improvement program budget for the ensuing fiscal year; and

WHEREAS, County Board Resolution 2005-068, dated February 15, 2005, authorized the County Manager to develop and implement two year budgets beginning with 2006 and 2007; and

WHEREAS, The County Manager, on July 24, 2007, submitted the 2008-2009 Budget, which included the Capital Improvement Program Plan and Budget to the Board of County Commissioners; and

WHEREAS, The Ramsey County Board of Commissioners approved the 2009 Capital Improvement Program Budget on December 18, 2007; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby approves the 2009 Capital Improvement Program Financing, as follows:

Financing	2009
<u>Bonds</u>	
10 Year Bonds (Regular Projects & Issuance Costs)	\$2,500,000
20 Year Bonds (Major Projects & Issuance Costs)	13,100,000
Total Bond Financing	<u>15,600,000</u>
<u>Capital Improvement &amp; Equipment Replacement (CIER) Levy</u>	
CCAMPP	850,000
Equipment Replacement Schedule	1,500,000
Total CIER Levy	<u>2,350,000</u>
<u>Other Funding Sources</u>	
Federal Funds	2,955,000
State Funds	10,530,000
Municipal Funds	555,000
Solid Waste Fund	25,500
Environmental Response Fund	50,000
Other County Funds:	
Courthouse/City Hall	438,382
Emergency Communication 911 Dispatch Center	7,035
Juvenile Family Justice Center	78,606
Law Enforcement Center	126,870
Libraries	60,886
Property Records-90 West Plato	23,184
Public Works/Patrol Station	98,632
RCGC - East Building	187,407
RCGC - West Building	205,972
Suburban Courts	7,594
Total Other Funding Sources	<u>15,350,068</u>
 Total 2009 Capital Improvement Program Financing	 <u><u>\$33,300,068</u></u>

**ADJOURNMENT**

There being no further business, Chair Parker declared the meeting adjourned.

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Bonnie C. Jackelen, Chief Clerk – County Board