



5287 Otter Lake Road, White Bear Township, MN 55110

Phone: 651-407-5350 Fax: 651-407-5354

www.co.ramsey.mn.us/parks/tamarack

Dear Potential Volunteer,

Thank you for your interest in volunteering with Tamarack Nature Center.
Please complete the volunteer application and return it to:

**Tamarack Nature Center
Volunteer Coordinator
5287 Otter Lake Road
White Bear Township, MN 55110**

The following steps to becoming a volunteer include:

1. Attend a welcoming orientation about volunteer opportunities at TNC. (optional)
2. Complete a volunteer application.
3. Make contact with Kim Bauer, Volunteer Coordinator, to set up a time to meet. (see below)
4. Come in for an interview so that we can get to know you and give you a tour!
During the interview you will also review volunteer policies and complete additional paperwork including: Emergency contact information and a background check.
5. Attend on-the-job training for new volunteer position(s).
6. Make a difference! 😊

If you have any questions about this process please feel free to contact me.

Many thanks,

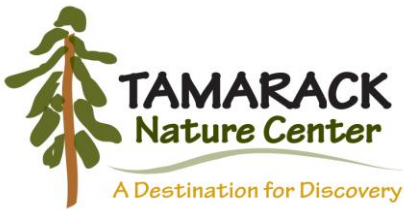
Kim Bauer, Volunteer Coordinator
Tamarack Nature Center
(651) 407-5350 Ext. 104
kimberly.bauer@co.ramsey.mn.us



RAMSEY COUNTY

Parks and Recreation Department

January 2011 (K.B)



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 Phone: 651-407-5350 Fax: 651-407-5354
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 www.co.ramsey.mn.us/parks/tamarack

Volunteer Application

Thank you for taking time to help us get to know you!

Personal Information

(Please Print)

Date of Application: _____

Last Name: _____ First Name: _____ Middle Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email Address: _____

Preferred Way(s) To Contact You: Home Phone Work Phone Cell Phone Email

Birthday (Month/Day): _____

Special Needs (Allergies, disabilities, medications, etc.): _____

Employer and/or School *(current or previous)*

Employer and/or School: _____ Retired (Please list former employer)

Position and/or Area(s) of study: _____ Dates: _____

Volunteer Experience *(if more space is needed, attach documentation)*

Organization: _____ Date: _____

Duties: _____

Organization: _____ Date: _____

Duties: _____

Volunteer Areas Of Interest

Circle Volunteer Areas Of Interest

Administrative

Art & Design

Animals

Education

Events

Facility & Grounds

Fundraising

Guest Speaking

Interpretation

Recreation

Research

Plants

References

Name: _____ Relationship: _____

Phone: _____

Name: _____ Relationship: _____

Phone: _____

General Information

How did you learn of our volunteer program?

Family Member Friend Walk-In Website Other (specify): _____

Have you ever been convicted, given a suspended sentence, placed on probation or imprisoned for any violation of the law? No Yes:

Explain: _____

Signature (Please Read And Sign The Following)

All prospective volunteers must be interviewed prior to being accepted. We reserve the right to place volunteers in the area is bested suited to their skills and the needs of Tamarack Nature Center. Your name will be added to our contact list and we will get in touch with you to schedule a day and time to meet.

I understand that the information requested on this application will be used for volunteer assignment and record-keeping, and that all information will be held confidential, except where release is authorized. I hereby authorize the Ramsey County Parks and Recreation Department Volunteer Program to conduct an inquiry of any or all references, employers and schools (past or present). I authorize the aforementioned parties to release pertinent information to them.

Signature: _____ Date: _____



**Youth Volunteer applicant is under 18.
She/He has my permission to perform volunteer service at Ramsey County Parks and Recreation Department.**

Parent/Guardian's Signature _____ Date: _____

Phone number where parent/guardian can be reached during the day: _____ Cell: _____