



**BOARD OF RAMSEY COUNTY COMMISSIONERS**  
**15 W. KELLOGG BLVD., ST. PAUL, MN 55102**  
**651 266-8350**

**RAMSEY COUNTY BOARD MEETING**

November 3, 2009

9:00 a.m.

Council Chambers - Third Floor Court House

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**ROLL CALL** and Call to Order – 9:00 a.m. - Council Chambers

**PLEDGE OF ALLEGIANCE**

**AGENDA** of the November 3, 2009 Board Meeting is presented for approval.

**MINUTES** of the October 27, 2009 Board Meeting are presented for approval.

**PRESENTATION** – by Blake Huffman, Councilperson, City of Shoreview, and President of the Shoreview Area Housing Initiative, of a plaque to the County commemorating the partnership with the County in successfully moving a displaced family into a great neighborhood and helping to improve and stabilize a foreclosed home.

**10.0 ADMINISTRATIVE ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL**

**10.1 COMMUNITY HUMAN SERVICES CITIZENS ADVISORY COUNCIL – Community Human Services Citizens Advisory Council member appointments.**

***Board Action Requested:***

Ratify the re-appointment of eleven individuals and appoint five individuals to serve on committees of the Citizens Advisory Council, with terms beginning with the date of appointment and terminating on December 31, 2010 and June 30, 2011.

**10.2 BOARD OF RAMSEY COUNTY COMMISSIONERS – Appointments to the Personnel Review Board.**

***Board Action Requested:***

Appoint Mohammed Ali, Peter Dunn, James Fox, and James Watchke to the Personnel Review Board for four-year terms beginning with the date of appointment and ending August 1, 2013.

**10.3 PROPERTY RECORDS AND REVENUE – Issuance of an Off-Sale 3.2 percent Malt Liquor License for Kowalski Companies, Inc., DBA Cub Foods of White Bear Township, a grocery store located in the Town of White Bear.**

***Board Action Requested:***

Approve and issue an Off-Sale 3.2 percent Malt Liquor License, effective for the remainder of 2009, to Kowalski Companies, Inc., DBA Cub Foods of White Bear Township, located in the Town of White Bear.

(Continued)

**10.4 PARKS AND RECREATION – Renewal of Agreement for Clubhouse Operations at Keller Golf Course.**

***Board Action Requested:***

- 1) Approve the Amendment to the Agreement between Ramsey County and JRP Concessions, Inc., 11137 Nassau Circle, NE, Blaine, MN 55449, for operation of the clubhouse and concession stand at Keller Golf Course for an additional five years, from January 1, 2011 through December 31, 2015; and
- 2) Authorize the Chair and Chief Clerk to execute the Agreement.

**10.5 PARKS AND RECREATION – Parks and Trails Legacy Grant Program Application – Otter Lake Boat Launch.**

***Board Action Requested:***

Support redevelopment of the Otter Lake Boat Launch site and approve submission of the Parks and Trails Legacy Grant Program application by the Department of Parks and Recreation.

**10.6 COMMUNITY HUMAN SERVICES – Adult Mental Health Services – Minnesota Community Foundation Grant to the East Metro Adult Crisis Stabilization Program.**

***Board Action Requested:***

- 1) Accept the grant from the Minnesota Community Foundation of \$67,000 for the East Metro Adult Crisis Stabilization Program for the Project Director and Health Care Navigator;
- 2) Authorize the Chair and Chief Clerk to sign the Grant Agreement; and
- 3) Authorize the County Manager to accept the funds and enter into agreements in a form approved by the County Attorney's Office, necessary to implement the services.

**10.7 LANDMARK CENTER AND PROPERTY MANAGEMENT – Ramsey County Landmark Center Elevator Upgrade Project.**

***Board Action Requested:***

- 1) Approve a contract with All City Elevator, 2340 Capp Road, Saint Paul, Minnesota 55114-1251, the lowest responsible bidder meeting specifications, in the amount of \$231,070 for Phase I of the Ramsey County Landmark Center Elevator Upgrade Project;
- 2) Approve a contract with All City Elevator, 2340 Capp Road, Saint Paul, Minnesota 55114-1251, the lowest responsible bidder meeting specifications, in the amount of \$196,131 for Phase II of the Ramsey County Landmark Center Elevator Upgrade Project, pending the approval of a 2010 Building Improvements - CCAMPP allocation for the Landmark Center of \$129,200;
- 3) Authorize the County Manager to execute the Phase I and II contracts with All City Elevator, subject to final approval by Budgeting and Accounting, Property Management and the County Attorney's Office; and
- 4) Authorize the County Manager to make all necessary payments and budget adjustments, and to execute change orders up to \$25,000, provided the funding is available in the Landmark Center operating budget.

*(Continued)*

**10.8 COMMUNITY HUMAN SERVICES/PROPERTY MANAGEMENT – East Metro Behavioral Health Crisis Center with Commitment Court Project.**

***Board Action Requested:***

- 1) Accept and approve the East Metro Behavioral Health Crisis Center with Commitment Court Project Schedule and Estimated Budget and Financing Plan dated June 12, 2009;
- 2) Amend the 2008-2009 Capital Improvement Program Budget and approve the allocation of \$880,000 from the Boys Totem Town Design Study to the East Metro Behavioral Health Crisis Center with Commitment Court Project;
- 3) Authorize the County Manager to make a transfer of \$324,000 from the Capital Improvement Program Contingent Account to the East Metro Behavioral Health Crisis Center with Commitment Court Project; and
- 4) Authorize the Property Management Department to issue a Request for Proposals for Phase I and Phase II Construction Management At-Risk services for the East Metro Behavioral Health Crisis Center with Commitment Court Project, in a form to be approved by the County Attorney's Office, in accordance with the County Board policies and procedures on issuance and evaluation for Requests for Proposals, with direction to staff to return to the Board with a recommendation for selection of a vendor.

**10.9 WORKFORCE SOLUTIONS – State of Minnesota Department of Human Services/Resettlement Program for Minnesota Family Investment Program (MFIP) participants.**

***Board Action Requested:***

- 1) Approve the receipt of \$57,500 from the State of Minnesota Department of Human Services/Resettlement Program for the planning and coordination of refugee services during State Fiscal Year 2010;
- 2) Authorize the County Manager to accept the State Fiscal Year 2010 funding of \$57,500 for planning and coordination of refugee services; accept supplemental funds; make necessary budget adjustments; and execute appropriate contracts and contract amendments for the receipt and expenditure of the funds; and
- 3) Authorize the County Manager to make temporary cash loans as needed from the County General Revenue fund to Workforce Solutions to cover program expenses until funds are received, with repayment to be made upon receipt of funds from the State of Minnesota Department of Human Services/Resettlement Program.

**11.0 CONSENT ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL**

**11.1 COUNTY MANAGER/BUDGETING & ACCOUNTING – Monthly Report of Contracts and final payments and grant submissions that were approved during the month of September 2009.**

***Board Action Requested:***

Accept the monthly report of contracts and final payments and grant submissions that were approved during September 2009.

(Continued)

**OUTSIDE BOARD AND COMMITTEE REPORTS**

**ADJOURNMENT**

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November 10, 2009	County Board Meeting
November 17, 2009	County Board Meeting
November 24, 2009	County Board Meeting
December 1, 2009	County Board Meeting
December 8, 2009	No Meetings – AMC Annual Conference