



BOARD OF RAMSEY COUNTY COMMISSIONERS
15 W. KELLOGG BLVD., ST. PAUL, MN 55102
651 266-8350

RAMSEY COUNTY BOARD MEETING

May 19, 2009

9:00 a.m.

Council Chambers - Third Floor Court House

ROLL CALL and Call to Order – 9:00 a.m. - Council Chambers

PLEDGE OF ALLEGIANCE

AGENDA of the May 19, 2009 Board Meeting is presented for approval.

MINUTES of the May 12, 2009 Board Meeting are presented for approval.

ADMINISTRATIVE AGENDA

10.0 ADMINISTRATIVE ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL

10.1 PUBLIC HEALTH – Renewal of Joint Powers Agreements for Recycling Funding.

Board Action Requested:

Authorize the Chair and Chief Clerk to execute the Joint Powers Agreements for Recycling Funding, on file with the Chief Clerk, with the Cities of Arden Hills, Lauderdale, New Brighton, North Oaks, Saint Paul, and Shoreview, for the term July 1, 2009 through June 30, 2014, in a form to be approved by the County Attorney.

10.2 PARKS AND RECREATION – Cost Share and Maintenance Agreement – Storm water drainage improvements to Spoon Lake parking facilities at Keller Regional Park.

Board Action Requested:

- 1) Approve Cost Share and Maintenance Agreement between Ramsey County and the Ramsey Washington Metro Watershed District, allowing the County to accept up to \$30,000 in matching funds for storm water drainage improvements to the parking facilities at the Spoon Lake Picnic Area, and requiring the County to provide on-going maintenance of these improvements for five years; and
- 2) Authorize the Chair and Chief Clerk to sign Agreement.

10.3 PUBLIC WORKS – Final Payment and Contract amount for the reconstruction of traffic signals and geometric improvements on County Road E at TH 61.

Board Action Requested:

Approve a final contract amount of \$1,154,510.09 and authorize a final payment of \$32,872.14 to Shafer Contracting Co., Inc., 30405 Regal Avenue, P.O. Box 128, Shafer, MN 55074, County Contract CC001569.

(Continued)

10.4 COUNTY ATTORNEY – Civil Division – Insurance Broker Services for the County.

Board Action Requested:

- 1) Approve the selection of Willis of Minnesota, Inc, 1600 Utica Avenue South, Suite 600, Minneapolis, MN 55416, as the insurance broker for the County's commercial property and casualty needs for the period from June 1, 2009 through May 31, 2011, with the option to extend the contract for three additional one-year terms; and
- 2) Authorize the County Manager to execute the agreement with Willis of Minnesota, Inc., and any amendments to extend the contract for up to three additional one-year terms, subject to prior approval by Budgeting and Accounting and the County Attorney's Office.

10.5 WORKFORCE SOLUTIONS – Subcontracting for Special Dislocated Worker Projects/ Contract with Quality Career Services, Inc.

Board Action Requested:

- 1) Approve an agreement with Quality Career Services, Inc., 2515 Wabash Avenue, Suite LL1, St. Paul, MN 55114, in the amount of \$130,500, for the period from January 1, 2009 through December 31, 2009, to serve as a sub-contractor for the purpose of providing dislocated worker services to laid-off employees of Celestica International; and
- 2) Authorize the County Manager to execute the agreement with Quality Career Services, Inc., execute any amendments in a form approved by the County Attorney's Office, and make any budget adjustments subject to approval by Budgeting and Accounting.

10.6 PUBLIC WORKS – 2009 – 2013 Transportation Improvement Program (TIP).

Board Action Requested:

- 1) Adopt the 2009-2013 Public Works Transportation Improvement Program (TIP);
- 2) Authorize the County Engineer to prepare plans and agreements in accordance with the TIP; to prepare and issue Requests for Proposals (RFP) utilizing MnDOT's listing of "Pre-Qualified Vendors by Worktype" when soliciting professional technical/engineering services using the County's established RFP Process to prepare consultant engineering contracts up to \$100,000; to prepare right of way acquisition consultant contracts up to \$100,000; to acquire temporary easements, permanent easements, and fee title; and to advertise for bids;
- 3) Authorize the County Manager to approve and execute consultant engineering contracts up to \$100,000, right of way acquisition consultant contracts to \$100,000, and to approve and execute construction contracts utilizing County State Aid, Federal and participating funding associated with the construction projects in the 2009-2013 Public Works Transportation Improvement Program or previously approved TIP subject to County Attorney and Budgeting & Accounting approval
- 4) Authorize the County Manager to approve and execute the necessary budget adjustments utilizing County State Aid, Federal and participating funds to fund consultant engineering contracts (up to \$100,000), right of way acquisition consultant contracts (up to \$100,000) and construction contracts associated with the projects listed in the 2009-2013 Public Works Transportation Improvement Program or previously approved TIP;

(Continued)

10.6 (Continued)

- 5) Authorize the County Manager to approve and execute appropriate budget adjustments funding force account maintenance projects and the purchase of easements utilizing County State Aid Highway and participating funds;
- 6) Authorize temporary cash loans from the County General Fund to the Road and Bridge CIP fund for project costs of projects listed in the 2009-2013 Public Works Transportation Improvement Program or previously approved TIP pending receipt of Federal, County State Aid Highway Construction funds and participating funds;
- 7) Authorize temporary cash loans from the County General Fund to the 2009 CIP Bond Fund for road maintenance project expenditures occurring before bond proceeds are received;
- 8) Authorize the County Engineer and County Attorney to acquire temporary easements, permanent easements, and fee title by negotiation or condemnation;
- 9) Authorize the County Manager to approve negotiated settlements for up to \$10,000 over the appraised value per parcel for temporary and permanent easements;
- 10) Authorize the Chair and Chief Clerk to execute acquisition documents for right of way acquisition;
- 11) Authorize the County Manager to approve cooperative agreements with cities and counties for their participation in projects listed in the 2009-2013 Public Works Transportation Improvement Program or previously approved TIP; and
- 12) Authorize the County Manager to approve and execute the necessary budget adjustments resulting from supplemental agreements to construction contracts and consultant services contracts for projects listed in the 2009-2013 Public Works Transportation Improvement Program or previously approved TIP, subject to approval by Budgeting and Accounting and the County Attorney.

POLICY AGENDA/ORDINANCE PROCESS

P24 HUMAN RESOURCES – Ramsey County Commissioner’s Salary Ordinance for 2010.

Board Action Requested:

- 1) Waive the first reading of the proposed 2010 Salary Ordinance; and
- 2) Set the date and time for the Public Hearing regarding the proposed 2010 Salary Ordinance for June 9, 2009, at 9:00 a.m. or as soon as possible thereafter, in the Council Chambers, third floor of the Ramsey County Court House, for the purpose of taking public comments.

**LEGISLATIVE UPDATE – Action may be taken
OUTSIDE BOARD AND COMMITTEE REPORTS
ADJOURNMENT**

Immediately following the County Board Meeting

- Board Workshop – *Tamarack Nature Center* – Room 220 Court House, Large Conference Room

12:00 noon

- Luncheon with Washington County Board of Commissioners – 90 West Plato, St. Paul

May 26, 2009	No County Board Meeting
June 2, 2009	County Board Meeting – Council Chambers
June 9, 2009	County Board Meeting – Council Chambers
June 16, 2009	County Board Meeting – Council Chambers