



BOARD OF RAMSEY COUNTY COMMISSIONERS
15 W. KELLOGG BLVD., ST. PAUL, MN 55102
651 266-8350

RAMSEY COUNTY BOARD MEETING

August 7, 2007

Council Chambers - Third Floor Court House

ROLL CALL and Call to Order - 9:00 a.m. - Council Chambers

PLEDGE OF ALLEGIANCE

AGENDA of the August 7, 2007 Board Meeting is presented for approval.

MINUTES of the July 24, 2007 Board Meeting are presented for approval.

ADMINISTRATIVE AGENDA

10.0 ADMINISTRATIVE ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL

10.1 PUBLIC HEALTH – Approval of Contracts for CDBG funding for Community Clinics and Living At Home/Block Nurse Programs.

Board Action Requested:

- 1) Authorize the County Manager to enter into and execute a contract with the City of Saint Paul for 2007 Community Development Block Grant (CDBG) Funds in the amount of \$184,119, in a form to be approved by the County Attorney.
- 2) Authorize the County Manager to enter into and execute contracts for 2007 CDBG funds, in a form to be approved by the County Attorney, with the following agencies:
 - Face-To-Face Health and Counseling Service, Inc., 1165 Arcade Street, Saint Paul, MN 55106, maximum contract payment of \$16,101
 - Family Tree, Inc., 1619 Dayton Ave., Saint Paul, MN 55104, maximum contract payment of \$16,101
 - Open Cities Health Center Inc., 409 Dunlap, Saint Paul, MN 55103, maximum contract payment of \$34,508
 - West Side Community Health Services, 153 Concord Street, Saint Paul, MN 55107, maximum contract payment of \$27,409
 - Living At Home/Block Nurse Program, Inc. (LAH/BNP, Inc.) 475 Cleveland Ave., #322, St. Paul, MN 55104, maximum contract payment of \$90,000
- 3) Authorize the County Manager to amend the agreements, in the event that CDBG funds are unavailable or additional funds become available, and make necessary budget adjustments.

10.2 COMMUNITY CORRECTIONS – Caseload/Workload Reduction – Increase in Personnel Complement.

(Continued)

10.2 (Continued)

Board Action Requested:

- 1) Authorize the increase of 2.0 FTE starred Community Corrections Aide positions and 1.0 FTE starred Clerk Typist position, effective July 1, 2007, to the Community Corrections Department personnel complement for the Adult Services Division;
- 2) Authorize the increase of .50 FTE starred Community Corrections Worker position, effective July 1, 2007, to the Community Corrections Department personnel complement for the Juvenile Services Division;
- 3) Authorize the County Manager to increase the appropriations and estimated revenue in Community Corrections 2007 Budget by \$96,197;
- 4) Authorize the County Manager to approve applications for renewal of multi-year Caseload/Workload Grants and approve and execute Caseload/Workload Grant agreements necessary to implement the grants; and
- 5) Authorize the County Manager to accept Caseload/Workload Grant awards; make necessary budget adjustments; disburse grant funds; execute amendments to the grants; and make adjustments to the number of staff positions in the personnel complement, based on grant funding, to be eliminated when grant funding ends.

10.3 PUBLIC HEALTH AND PARKS AND RECREATION – Approval to Release Request for Applications for the Active Living Ramsey County 1,000 Benches Program.

Board Action Requested:

- 1) Approve and authorize the release of the Request for Applications for the 1,000 Benches Program; and
- 2) Authorize the County Manager to enter into Grant Agreements with municipalities that meet criteria for bench projects.

10.4 RESOURCE RECOVERY PROJECT – Approval of 2008 and 2009 Resource Recovery Project Budget.

Board Action Requested:

Approve the 2008 & 2009 Resource Recovery Project Budget.

10.5 PROPERTY MANAGEMENT – Agreement Between Ramsey County and the City of Saint Paul for Recording and Broadcast Services.

Board Action Requested:

- 1) Approve the agreement between Ramsey County and the City of Saint Paul for recording and broadcast services of all County Board and Committee meetings in the City Council Chambers, for a four-year period from January 1, 2007 through December 31, 2010; and
- 2) Authorize the Chair and Chief Clerk to execute the agreement.

10.6 COMMUNITY HUMAN SERVICES/PROPERTY MANAGEMENT – Ramsey Nursing Home – Outdoor Enhancements Project.

(Continued)

10.6 (Continued)

Board Action Requested:

- 1) Accept and approve the Ramsey Nursing Home Outdoor Enhancements Project budget, schedule and financing plan.
- 2) Authorize Community Human Services and Property Management to issue a Request for Proposals for Architectural/Landscape Design Services for the Ramsey Nursing Home Outdoor Enhancements Project, in accordance with County Board policies.
- 3) Authorize the County Manager to make all necessary payments and budget adjustments, including an increase in estimated revenue and appropriations in the Nursing Home Fund for the Outdoor Enhancements Project.
- 4) Authorize the County Manager to negotiate and execute contracts and agreements, including an agreement/contract for Architectural/Landscape Design Services for the Ramsey Nursing Home Outdoor Enhancements Project, subject to prior approval by Budgeting and Accounting, within the Project budget, and the County Attorney's Office.

10.7 PROPERTY MANAGEMENT – Recommissioning Study for the Ramsey County Government Center East Building.

Board Action Requested:

- 1) Approve the agreement between Ramsey County and Sam Stewart & Associates, Inc., Suite 201, 3101 Old Highway No. 8, Roseville, Minnesota, 55113, for a contract sum not-to-exceed \$16,000, to perform a recommissioning study;
- 2) Authorize the Chair and Chief Clerk to execute the agreement with Sam Stewart & Associates, Inc., to perform a recommissioning study, subject to prior approval by the County Attorney's Office and Budgeting and Accounting;
- 3) Authorize the County Manager to execute any documents related to the Xcel Energy recommissioning rebate program; and
- 4) Authorize the County Manager to make all necessary payments and budget adjustments related to the recommissioning study.

10.8 COUNTY MANAGER – Heading Home Ramsey – Homeless Services Coordinator.

Board Action Requested:

- 1) Approve an increase in the personnel complement of the County Manager's Office by 1.0 Planning Specialist 2 "starred" position to serve as the Homeless Services Coordinator for Heading Home Ramsey;
- 2) Authorize a \$76,000 increase to the proposed property tax levy for 2008 and 2009;
- 3) Authorize the County Manager to accept a \$50,000 grant from the Family Housing Fund for 2008;
- 4) Authorize the County Manager to execute grant applications, accept grant awards, approve grant agreements, and make necessary budget adjustments.
- 5) Authorize the County Manager to approve a budget adjustment transferring up to \$20,000 from the Community Human Services 2007 budget to the County Manager's 2007 budget.

(Continued)

10.9 PUBLIC WORKS – Agreement for Cost Participation on Lower Afton Road Trail from Century Avenue to McKnight Road, M.S.A.P. 130-020-033.

Board Action Requested:

- 1) Approve Cooperative Agreement PW 2007-07 between Ramsey County and the City of Maplewood addressing cost participation and maintenance responsibilities;
- 2) Authorize the Chair and Chief Clerk to execute Cooperative Agreement PW 2007-07 on behalf of Ramsey County;
- 3) Authorize the County Manager to approve the necessary budget adjustment in the amount of \$100,000; and
- 4) Approve a temporary cash loan of \$100,000 from the County General Fund to the Road and Bridge CIP fund until the receipt of participating funds.

10.10 COMMUNITY HUMAN SERVICES/PROPERTY MANAGEMENT – Ramsey Nursing Home – Construction Contract.

Board Action Requested:

- 1) Award a contract to Frerichs Construction Company, 3600 Labore Road – Suite 8, Saint Paul, MN, 55110, the lowest responsible bidder meeting specifications, for a base bid of \$1,148,172; including five add alternates for the Nursing Home Transitional Care Unit construction and remodeling project;
- 2) Authorize the Chair and Chief Clerk to execute the contract with Frerichs Construction Company, subject to prior approval by the County Attorney's Office, Property Management, and Budgeting and Accounting; and
- 3) Authorize the County Manager to make all necessary payments and budget adjustments, and to execute change orders, ancillary contracts, and amendments to agreements, provided the cost is within the approved project budget.

**BOARD CHAIR UPDATE
OUTSIDE BOARD AND COMMITTEE REPORTS
ADJOURNMENT**

Immediately following County Board Meeting

- Public Works, Parks, and Solid Waste Committee – Council Chambers
- County Board Workshop – Ramsey Nursing Home – Room 220 CH – Large Conference Room

August 14, 2007	No Board Meeting – All day budget hearings
August 21, 2007	9:00 a.m. County Board Meeting – Council Chambers
August 28, 2007	No Board Meeting – All day budget hearings
September 4, 2007	No Board Meeting – All day budget hearings
September 11, 2007	9:00 a.m. County Board Meeting – Council Chambers