



**BOARD OF RAMSEY COUNTY COMMISSIONERS**  
**15 W. KELLOGG BLVD., ST. PAUL, MN 55102**  
**651 266-8350**

**RAMSEY COUNTY BOARD MEETING**

September 16, 2008

9:00 a.m.

Council Chambers - Third Floor Court House

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**ROLL CALL** and Call to Order – 9:00 a.m. - Council Chambers

**PLEDGE OF ALLEGIANCE**

**AGENDA** of the September 16, 2008 Board Meeting is presented for approval.

**MINUTES** of the September 9, 2008 Board Meeting are presented for approval.

**EMPLOYEE ACHIEVEMENT AWARDS will be presented to:**

- **Paul Diegnau**, Parks and Recreation – Nominated for Environmental Management, Waste Reduction or Recycling (*Presented by Chair Parker*)
- **Sue Krinke**, Public Health – Nominated for Excellent Job Performance (*Presented by Chair Parker*)
- **Lisa Overland**, Community Human Services – Nominated for Excellent Job Performance (*Presented by Commissioner Bennett*)

**ADMINISTRATIVE AGENDA**

**10.0 ADMINISTRATIVE ITEMS GOING DIRECTLY TO THE BOARD FOR APPROVAL**

**10.1 PROPERTY RECORDS AND REVENUE – Professional Services Contract with Ron Michaels Consulting, Inc. for Assistance with Implementing the Manatron Property Tax System.**

***Board Action Requested:***

- 1) Authorize the County Manager to approve and execute a contract, and any necessary amendments, with Ron Michaels Consulting, Inc., for the period starting September 17, 2008 through July 31, 2009, at the rate of \$135/hour, with a maximum not-to-exceed amount of \$75,000, including out-of-pocket expenses, subject to prior approval by Budgeting and Accounting, Information Services and the County Attorney's Office; and
- 2) Authorize the County Manager to spend up to \$75,000 from the County Records Technology Fund to fund the Ron Michaels Consulting, Inc. contract and make the necessary budget adjustments to the Property Records and Revenue 2008 operating budget.

*(Continued)*

**10.2 PROPERTY RECORDS AND REVENUE – Issuance of a 1 to 4 Day Temporary On-Sale Liquor License to VFW Post 1782 for an event in the Town of White Bear.**

***Board Action Requested:***

Approve and issue, contingent upon approval by the State Liquor Control Commission, a “1 to 4 Day Temporary On-Sale Liquor license” to VFW Post 1782 for an event in the Town of White Bear on September 27, 2008.

**10.3 PUBLIC WORKS – Minnesota Department of Transportation’s (Mn/DOT’s) “Pre-Qualified Vendors by Worktype” list.**

***Board Action Requested:***

- 1) Authorize the Department of Public Works to adopt and utilize the Minnesota Department of Transportation’s (Mn/DOT’s) listing of “Pre-qualified Vendors by Worktype” when soliciting professional technical/engineering services using the County’s established Request for Proposal (RFP) process; and
- 2) Authorize the Department of Public Works to use Mn/DOT’s list until such time as a more effective pre-qualification process or program is identified.

**10.4 COMMUNITY HUMAN SERVICES - Mental Health – Partial Hospitalization Program.**

***Board Action Requested:***

- 1) Approve the agreement with St. Paul Public Schools, 360 Colborne Street, St. Paul, MN 55102, to provide lunches for the Partial Hospitalization program at the Mental Health Clinic for the period September 1, 2008 through July 31, 2010, in an amount not to exceed \$15,000 per year.
- 2) Authorize the County Manager to sign the agreement in a form to be approved by the County Attorney.

**BOARD CHAIR UPDATE**

**OUTSIDE BOARD AND COMMITTEE REPORTS**

**ADJOURNMENT**

*Immediately following County Board Meeting*

- Board Workshop – *Procurement* – 220 Court House - Large Conference Room



September 23, 2008	County Board Meeting – Council Chambers
September 30, 2008	No County Board Meeting – 5 <sup>th</sup> Tuesday
October 7, 2008	County Board Meeting – Council Chambers
October 14, 2008	County Board Meeting – Council Chambers
October 21, 2008	County Board Meeting – Council Chambers
October 28, 2008	County Board Meeting – Council Chambers