

## Workshop Opportunities

The WorkForce Center system offers many FREE workshops!

Here are a few:

- Creative Job Search
- Resume
- Interviewing
- Job Search in Mid-Life

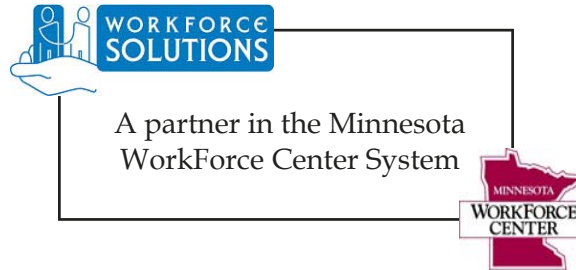
Other workshops offered in Ramsey County:

- Internet Job Search
- Hidden Job Market
- Career Decision Making
- Skills and Attitude
- Taking Control of Stress and Grief
- Weekly Work Transition Support Group
- Adult Basic Education

For workshop locations, times, and to make reservations call 651-779-5666 or go to [www.deed.state.mn.us](http://www.deed.state.mn.us) (click on Minnesota WorkForce Center System on left menu then click on Workshops).

Minnesota WorkForce Center registration is required for all workshop participants.

Workforce Solutions –  
Building the success of employers  
and individuals



### North Saint Paul

2098 11th Avenue East  
North Saint Paul, MN 55109  
(651) 779-5666  
TTY: (651) 779-5223  
Fax: (651) 779-5646

### Saint Paul

540 Fairview Avenue North  
Saint Paul, MN 55104  
(651) 642-0363  
TTY: (651) 642-0679  
Fax: (651) 642-0706

**HOURS: Monday – Friday**  
**8:00 a.m. to 4:30 p.m.**

[www.workforcesolutionsmn.com](http://www.workforcesolutionsmn.com)  
[www.JobConnectmn.com](http://www.JobConnectmn.com)



# Job Seeker Services



Available through the  
Minnesota WorkForce  
Centers in Ramsey  
County

**Hours**  
**Monday - Friday**  
**8:00 a.m. to 4:30 p.m.**

# Assisting job seekers to succeed in securing and retaining jobs or enhancing marketable skills.

## Job Seeker Services

Governmental resources allow all County residents the opportunity to utilize resources through the WorkForce Center system.

Job banks, workshops, resume preparation, labor market, and career information are available for the general public. Further assistance may be accessed through an array of services such as career counseling, assessment, employment planning and, in some cases, short- or long-term training.

The WorkForce Center emphasis is to provide the assistance needed for residents to gain employment in demand occupations and promote greater self-sufficiency in our community.

## Job Search Resources

- Job search books, directories, audio tapes
- Job Connect  
[www.JobConnectmn.us](http://www.JobConnectmn.us)
- Magazines, newspapers, videos
- Employer information
- Education/College training information
- Employers hiring on site
- Job Fairs/Career Events
- Networking resources
- Career/Labor market information
- Financial aid information
- Community/Health resources
- Job search workshops
- Fax, phones, copier

## Link to the Internet

- Free email accounts
- Post resumes
- Explore careers/jobs/education
- Self-employment
- Staffing agencies
- Search engines

## Job Leads—Self-Service Computer Systems

- Minnesota's Job Bank
- Jobs in Minnesota
- Jobs in the U.S.
- Government jobs
- Job postings from area employers
- Non-profit organizations
- Newspapers on-line
- Job/Career fairs

## Technology

- Access to computer-based job search
- Self-assistance resource/tutorials
- Word processing
- Technical assistance available to individuals with disabilities
- Resume writing

